

EXTRAMURAL AGREEMENT

TITLE OF PROJECT

The FAR-B Program

TYPE OF RESEARCH AGREEMENT

Standard Memorandum of Understanding

AGREEMENT NO.

58-1201-1M-002

TYPE OF ACTION

NEW

PERIOD OF AGREEMENT

1-Feb-01

thru

31-Jan-06

FEDERAL OBLIGATION

None

CHANGE IN FEDERAL OBLIGATION

+ ☐ ☐

CRIS NO.

AUTHORITY

7 USC 3318

AGENCY (Name and Address)

USDA, ARS, FMOD, BA
Contracting Section
10300 Baltimore Ave.
Bldg. 003, Rm. 329, BARC-West
Beltsville, Maryland 20705-2350

OBLIGATION DISTRIBUTION

Accounting Code

Amount

N/A

N/A

ARS AUTHORIZED DEPARTMENTAL OFFICER'S DESIGNATED

REPRESENTATIVE (Name and Address)

Dr. Phyllis E. Johnson

USDA, ARS, BA, AD
10300 Baltimore Ave.
Bldg. 003, Rm. 223, BARC-West
Beltsville, Maryland 20705-2350

COOPERATOR (Name and Address)

Friends of Agricultural Research-Beltsville
4760G Water Park Drive
Belcamp, Maryland 21017

ARS FINANCE OFFICE (Complete Mailing Address)

USDA, National Finance Center
FSD, ARB, RS, No. 4, Tano Bldg.
P. O. Box 53326
New Orleans, LA 70153

COOPERATOR'S Designated Representative (Name and Address)

Dr. Ralph A. Bram
Friends of Agricultural Research-Beltsville
4760G Water Park Drive
Belcamp, Maryland 21017

APPLICABLE PROVISIONS AND REGULATIONS

This Agreement includes the following:

- ☒ Statement of Work; or
- ☐ Project Summary; or
- ☐ Proposal; and
- ☐ Budget (Form ARS-454/455)
- ☐ USDA Civil Rights Poster (Form AD-475A); and

Provisions:

- ☐ General (Form ARS-452)
- ☐ Special (Form ARS-453)

Regulations:

- ☐ 7 CFR 3015.205 (by reference)
- ☐ 7 CFR 3016 (by reference)
- ☐ 7 CFR 3019 (by reference)
- ☒ 7 CFR 3015.175 (b), Copyrights (by reference)
- ☒ 37 CFR Part 401.14, Patents and Inventions (by reference)

Appendices and Schedules:

- ☐ Appendix A - Application for Funding (ARS-403)
- ☐ Appendix B - Current and Pending Federal Financial Assistance Support (ARS-408)
- ☐ Appendix C - Research Assurance Statement (ARS-411)
- ☐ Appendix D - Civil Rights Assurance Certification (ARS-405)
- ☐ Appendix E - Civil Rights Questionnaire (ARS-406)
- ☐ Appendix F - Certification Regarding Debarment, Suspension and other Responsibility Matters - Primary Covered Transactions (AD-1047)
- ☐ Appendix G - Certification Regarding Debarment, Suspension and other Responsibility Matters - Lower Tier Covered Transactions (AD-1048)
- ☐ Appendix H - Certification Regarding Drug-Free Workplace Requirements - Non-Individuals (AD-1049)
- ☐ Appendix I - Certification Regarding Drug-Free Workplace Requirements - Individuals (AD-1050)
- ☐ Appendix J - Certification/Disclosure Requirements Related to Lobbying (SF-LLL)
- ☐ Appendix K - Intellectual Property Rights (Applicable to International Agreements only)
- ☐ Appendix L - Report of Inventions and Subcontracts

Other (Specify):

- ☒ ADODR Instructions
- ☒ Organization Certification (Page 2)

Payment:

- ☐ HHS/Payment Management System
- ☐ Treasury Check/EFT
- ☐ Advance Payment Authorized
- ☐ Pre-Award Costs Authorized (See Below)

Reporting Requirements:

- Submit: ☒ Performance Reports ☐ Financial Reports
- ☐ Quarterly ☐ Quarterly
 - ☐ Semi-annual ☐ Semi-annual
 - ☐ Annual ☐ Annual
 - ☐ Final ☐ Final
 - ☐ Annual Report of Inventions and Subcontracts
- To: ☒ ADODR ☐ Sponsoring Organization

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE

AUTHORIZED DEPARTMENTAL OFFICER

TYPED NAME

MICHAEL A. WYCKOFF

DATE

3-13-01

FOR THE PERFORMING ORGANIZATION

(Signature of persons authorized to incur contractual obligations)

SIGNATURE

TYPED NAME AND TITLE

Dr. Ralph A. Bram, President, FAR-B

DATE

3/6/01

SIGNATURE

TYPED NAME AND TITLE

DATE

MEMORANDUM OF UNDERSTANDING
Between
Friends of Agricultural Research-Beltsville, Inc. (FAR-B)
and the Agricultural Research Service (ARS)

WHEREAS, the Agricultural Research Service (ARS) and the Friends of Agricultural Research-Beltsville, Inc. (FAR-B), desire to cooperate in activities that are to the benefit of both parties; and

WHEREAS, FAR-B is incorporated for purposes of supporting the research, educational, and public service activities of ARS at Beltsville, Maryland; and

WHEREAS, ARS is authorized to receive contributions from outside sources to assist in carrying out its programs; and

WHEREAS, ARS is authorized by Section 1526 of the Agriculture and Food Act of 1981 (7 U.S.C. 2272) and by 7 U.S.C. 2269 (USDA Regulation 2200-1) is empowered to accept property, real or personal, to utilize voluntary or uncompensated service, accept donations, gifts, bequests, or devices for the purposes of carrying out any of its functions; and

WHEREAS, activities carried out under this agreement shall be to the benefit of both parties and to the public in general;

NOW, THEREFORE, for and in consideration of the mutual promises herein, and for other good and valuable considerations, the parties mutually agree as follows:

A. FAR-B Agrees to:

1. Work to assist ARS in accomplishing educational, public service, and research missions.
2. Provide to the ARS, Beltsville, services and work in support of its collections, laboratories, greenhouses, shops, and related facilities.
3. Help in accomplishing ARS's explorations and expenditures.
4. Furnish ARS, Beltsville, equipment, supplies, personnel, plant specimens, periodicals, facilities, and property.
5. Contribute to ARS's specialized libraries.
6. Assist ARS, Beltsville, in the organization of symposia and conferences and in the publication of their proceedings.
7. Donate to the ARS herbarium specimens.

8. Accept contributions, gifts, donations, personal and real property, bequests, and/or devices for the benefit of ARS.
9. Provide other services or works as agreed upon among the parties.
10. Report annually to ARS on all actions taken for the benefit of ARS.

B. ARS Agrees to:

1. Publish information regarding FAR-B activities conducted at ARS, Beltsville.
2. Assist FAR-B in its effort to publicize ARS activities at Beltsville by furnishing articles covering technical information and news.
3. State educational and informational events.
4. Make available space and other facilities to FAR-B as needed, to assist in carrying out its activities under this agreement.
5. Provide FAR-B plans of future work or activities.

C. It is Mutually Agreed:

1. That details of joint activities under this Agreement shall be jointly planned, documented, and executed.
2. Joint activities costing FAR-B \$1,000 or more or those entailing the stationing of FAR-B personnel at ARS facilities at Beltsville, shall be mutually agreed upon by the Cooperator and the Authorized Departmental Officer's Designated Representative, and documented in letter form as supplements to this Agreement. Such supplements shall, at the minimum, contain the following:
 - a. Purpose of the supplemental agreement.
 - b. Procedures to be followed.
 - c. Responsibilities of each party.
 - d. Resource contributions.
 - e. Duration.
3. Funds of the FAR-B may not be handled or spent by Federal employees.
4. Nothing in this Agreement is to be construed as interfering in any way with the responsibilities of either party for independent action.

5. Any public information released concerning the activities carried out under this Agreement will describe the contribution of all parties to the activities.
6. Work conducted under this Agreement may result in publications, products, or processes that are patentable or otherwise protectable. The party whose employees did the work resulting in the publication or invention shall disclose such to the other party. The disclosing party shall decide whether or not to apply for protection and disclose this decision to the other party. If the decision is to apply for protection and protection is granted, the other party shall be issued a nonexclusive, royalty-free, worldwide license to use the protected matter for official purposes. If the decision is not to apply but the other party does do so, and if protection is granted, then the same licensing requirements apply. When protection is granted, the owning party will manage the protected matter in accordance with its rules and regulations. Protectable matters resulting from the joint work of both parties' employees shall be handled as agreed upon at the time of disclosure.
7. The parties shall be free to use, in official technical correspondence, any of the results obtained under this Agreement or its supplements. Due credit must be given to the efforts or support of the other party. It is agreed that neither party will publish any results without consulting the other. Publication may be joint or separate, always giving due credit to the cooperation, recognizing within proper limits the rights of individuals doing the work. In case of failure to agree as the manner of publication or interpretation of results, either party may publish after due notice and submission to the other. In such instances, the publishing party will give due credit to the cooperation, but will assume full responsibility for any statements for which there is a difference of opinion.
8. The acceptance of voluntary services under this agreement, pursuant to the authority of Section 1526 of Public Law 97-98 (7 U.S.C. 2272), is subject to regulations issued by the Office of Personnel Management and the Department of Agriculture concerning such activities.
9. Any individual who provides voluntary service under this or any other authority shall not be considered a Federal employee, except for purposes of Chapter 37 of Public Law 97-258 (relating to Tort Claims).
10. That the records of the FAR-B, as they pertain to the relationships with ARS, shall be open to inspection by officials of the General Accounting Office and the United States Department of Agriculture (**USDA**).
11. That the FAR-B shall conduct, or have conducted, an organization-wide audit of its financial operations at least once every 2 years and the FAR-B shall have a system to follow up on audit recommendations. Audits shall comply with generally accepted auditing standards as defined by the American Institute of Certified Public Accounting Office's "Guidelines for Financial and Compliance

Audits of Federally Assisted Programs.”

12. This Agreement may be amended by mutual agreement between the parties. **Proposals to amend this Agreement shall be in writing to the other party and give at least sixty (60) calendar days' notice.** This Agreement may be terminated by either party upon one hundred and twenty (120) calendar days' notice to the other party in writing or upon the failure of the Congress of the United States to enact an appropriation from which expenditures may be legally made with the effect that ARS is not able to meet its responsibilities under this agreement.
13. This Memorandum of Understanding is to define in general terms the basis on which the parties concerned will cooperate and does not constitute a financial obligation to serve as a basis for expenditures.

SUBJECT: Supplement to MOU 58-32U4-M134

TO : Michael Wyckoff, Area Procurement Assistance Officer

FROM : Phyllis E. Johnson, Director, Beltsville Area

In accordance with Section C.2 of the Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc., (FAR-B) \$1,000. or more, such activity being deemed of mutual benefit to the parties involved and to the general public.

Purpose: FAR-B agrees to cooperate and assist the Beltsville Agricultural Research Center (BARC) in the organization of Beltsville Symposium XXIV "HEALTHY ANIMALS - 2000" scheduled for September 10 - 12, 2000, and to aid in the publication of the Symposium Proceedings.

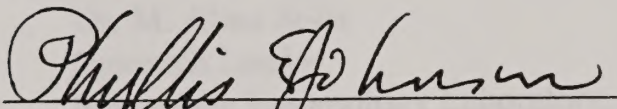
Procedures: The ARS Beltsville Symposium Organizing Committee, co-chaired by Drs. Lewis Gasbarre and Joseph Urban, of the Livestock and Poultry Sciences Institute, will work with the Chair of the FAR-B Symposia Committee, Dr. Morton Beroza, to organize and plan for the September 2000 Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and the financial arrangements for the Symposium.

Responsibilities: The Director of the Beltsville Area and the President of FAR-B are responsible for approving the plans presented by the Organizing Committee. The ARS Beltsville Organizing Committee will contact and correspond with speakers and develop program announcements. FAR-B will be responsible for soliciting financial support from private industry and will also collect registration fees and disburse funds (except Federal monies) to pay the expenses of the Symposium.

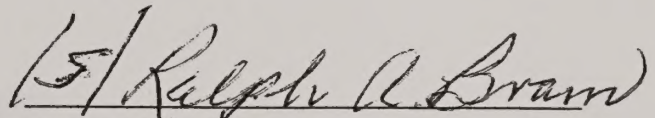
Resource Contributions: The Estimated Cost of the Symposium is \$35,000. ARS Beltsville will contribute up to \$21,000. to cover the travel and lodging of invited speakers. The registration fees collected by FAR-B and the funds solicited and received by FAR-B from industry and other sources are expected to cover the remaining expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire cost of the Symposium. Any surpluses generated by the Symposium will be retained by FAR-B.

Michael Wyckoff

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the Proceedings published, estimated to be June 30, 2001.



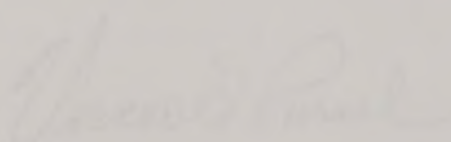
PHYLLIS E. JOHNSON
Director, Beltsville Area
ADODR/ARS



RALPH A. BRAM
President, Friends of Agricultural
Research-Beltsville, Inc.

Date: 8-29-00

Date: 9/8/00



Vernon G. Peral
President, FARS
C/O Dr. Phyllis E. Johnson
Dr. E. Charles Marshall



FAR-B
Friends of Agriculture Research - Beltsville, Inc.
P.O. Box 1061
Beltsville, Maryland 20704-1061

FAR-B is Dedicated to Promoting the Research and Educational Programs at the
Henry A. Wallace Beltsville Agricultural Research Center at Beltsville, MD

July 15, 2005

Dr. M. Alma Solis
Research Leader
Systematic Entomology Laboratory, USDA, ARS
Building 005, Room 137, BARC-West
10300 Baltimore Avenue
Beltsville, MD 20705-2350

Dear Dr. Solis:

In behalf of the Board of Directors of Friends of Agricultural Research-Beltsville, I am pleased to present to the Systematic Entomology Laboratory the enclosed check made payable to the Agricultural Research Service in the amount of \$25,000. This gift is to be used to reimburse your laboratory for funds expended this fiscal year.

Sincerely,

Vernon G. Pursel
Treasurer, FAR-B
Cc: Dr. Phyllis E. Johnson
Dr. K. Darwin Murrell

Sent by FAX
7/28/05

UNITED STATES DEPARTMENT OF AGRICULTURE

RESEARCH AGREEMENT

TYPE OF RESEARCH AGREEMENT

Trust Fund Cooperative Agreement

AGREEMENT NO.

58-32U4-0-24

TYPE OF ACTION

New

PERIOD OF AGREEMENT

June 1, 1990

thru May 31, 1991

FEDERAL OBLIGATION

\$ N/A

CHANGE IN FEDERAL OBLIGATION

☐ \$ N/A

CRIS NO.

N/A

AUTHORITY

7 USC 450a

OBLIGATION DISTRIBUTION

Accounting Code

\$

Amount

0930104920

1,800.00

ENCY (Name and address)

Agricultural Research Service
Headquarters
Washington, DC 20250-0300

PERFORMING ORGANIZATION (Name and address)

Friends of Agricultural Research - Beltsville
6207 Carrollton Terrace
Hyattsville, MD 20781

INCIPAL INVESTIGATOR (Name and address)

Frank Longen
Friends of Agricultural Research - Beltsville
6207 Carrollton Terrace
Hyattsville, MD 20781

FINANCE OFFICE (Complete mailing address)

USDA, Agricultural Research Service
FMD, Budget & Fiscal Services Branch
6303 Ivy Lane, Room 706
Greenbelt, MD 20770-1433

TITLE OF PROJECT

Finance the Employment of a Student
Apprentice at the ARS National Visitor
Center

AUTHORIZED DEPARTMENTAL OFFICER'S DESIGNATED
REPRESENTATIVE (Name and address)

Stephen M. Berberich
USDA, ARS, Information Staff
National Visitors Center, BARC-East
Beltsville, MD 20705

is Agreement includes the following:

BASIS FOR AWARD

Statement of Work; or

Project Summary; or

Proposal; and

General Provisions

☐ 7CFR 3015, Subpart U (by reference)☐ FORM ARS-452

Special Provisions

Submit-

☐ Technical Reports,☐ Fiscal Reports,to: Authorized Departmental Officer's
Designated Representative

Other (Specify):

1. Instructions to the Authorized Departmental Officer's Designated Representative (ADODR) for a Trust Fund Cooperative Agreement.

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE

AUTHORIZED DEPARTMENTAL OFFICER

TYPED NAME

DATE

ROBERT C. MUNIAK

6/15/90

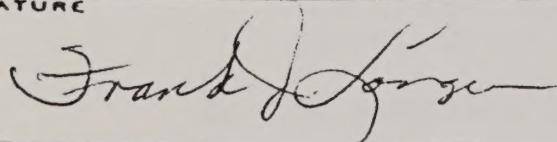
FOR THE PERFORMING ORGANIZATION

(Signature of person authorized by the governing body of the performing organization to incur contractual obligations.)

SIGNATURE

TYPED NAME AND TITLE

DATE

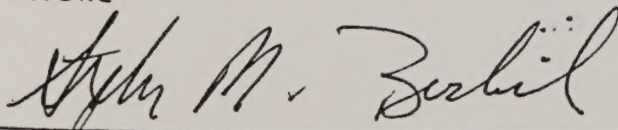


6/15/90

SIGNATURE

TYPED NAME AND TITLE

DATE



6/15/90

Friends of Agricultural Research - Beltsville

(Check appropriate boxes)

THE PERFORMING ORGANIZATION CERTIFIES THAT IT:

1. ☐ is, ☐ is not, a small business concern.
2. ☐ is, ☐ is not, a minority business enterprise.
3. (a) ☐ has, ☒ has not, employed or retained any company or person (other than a full-time bona fide employee working solely for the performing organization) to solicit or secure this agreement, and
(b) ☐ has, ☒ has not, paid or agreed to pay any company or person (other than a full-time bona fide employee working solely for the performing organization) any fee, commission, percentage, or brokerage fee, contingent upon the award of this agreement, and if so, agrees to furnish information relating thereto as requested by the Authorized Departmental Officer.
4. ☐ has, ☒ has not, participated in a previous contract, agreement, or subcontract subject to Equal Opportunity and Affirmative Action Clauses herein and has filed compliance reports where required.
5. Operates as ☐ individual, ☐ partnership, ☒ corporation, incorporated in the State of _____, a
☐ public, ☐ private, ☐ educational institution or affiliate.
6. Applicable if Federal obligation exceeds \$ 100,000
 - (a) ☐ has, ☐ has not, been listed on the Environmental Protection Agencies List of Violating Facilities.
 - (b) Will promptly notify the Authorized Departmental Officer if the receipt of any communications from the Environmental Protection Agency indicating that any facility used in the performance of this agreement is under consideration to be listed on the said List of Violating Facilities.
 - (c) That this certification, including this paragraph (c), will be included in every subaward or subcontract.
7. Is in a position to undertake, perform, and complete this agreement and will diligently perform work in accordance with the Provisions.

THIS COOPERATIVE AGREEMENT is made and entered into by the Friends of Agricultural Research - Beltsville, Inc., hereinafter referred to as the Cooperator, and the United States Department of Agriculture, Agricultural Research Service, hereinafter referred to as ARS.

WHEREAS, the Cooperator is authorized to cooperate with other State, local, or national organizations or agencies whether voluntary or created by the law of any political division thereof, and to enter into contracts and agreements within and without the State; and

WHEREAS, both parties have ongoing interest in developing programs of interest to the many present and potential visitors to the ARS National Visitor Center; and

WHEREAS, the Cooperator is in a position and is willing to provide certain funds to ARS for employment of a student apprentice at the ARS National Visitor Center; and

WHEREAS, it is the intention of both parties to this Cooperative Agreement that such a position will serve their mutual benefit, and the benefit of the people of the United States of America;

NOW, THEREFORE, for and in consideration of the covenants and agreements herein contained, and for other good and valuable considerations, the parties mutually agree as follows:

A. The Cooperator Agrees:

1. To share in the costs of this activity by contributing \$1,800.00 and such additional sums from time to time as may be mutually agreed upon for the conduct of the cooperative program contemplated under this Cooperative Agreement. Additional contributions may be made by amendment to this Cooperative Agreement. Funds contributed by the Cooperator will be deposited in the United States Treasury, through ARS, United States Department of Agriculture, and will be expended according to pertinent Department of Agriculture regulations.
2. To send checks to the ARS, Budget and Fiscal Office whose address is found in the Finance Office block of the Form ARS-451 coversheet and cite Cooperative Agreement No. 58-32U4-0-24 on the check.

B. ARS Agrees:

1. To have the ADODR prepare periodic reports of the activities of the student apprentice for both the Director of the Information Staff and the Board of Directors of FAR-B.
2. To prepare a job description on the duties of the apprentice.

3. To assign the Head of the National Visitor Center to be the direct supervisor of the apprentice.
4. To provide a salary and benefits to the apprentice as an ARS employee.

C. It is Mutually Understood and Agreed That:

1. Funds contributed by the Cooperator that remain unobligated at the end of any fiscal year may be utilized during the following fiscal year for the continuation of the project herein described.
2. Funds contributed by the Cooperator that remain unobligated at the end of this project or upon termination or expiration of this Cooperative Agreement shall be returned by ARS to the Cooperator.
6. The continuation of the Cooperative Agreement is subject to passage by the Congress of the United States of America an appropriation of funds from which expenditures may legally be made to cover ARS' contribution to the research and continued contributions of funds by the Cooperator.
7. This Cooperative Agreement may be amended by mutual agreement of the parties at any time and may be terminated by either party upon 90 calendar days notice in writing to the other party. However, for compelling reasons, e.g., national emergency, protection of the public health, etc., ARS may immediately terminate this Cooperative Agreement.
8. Copies of the correspondence and documentation between the Cooperator and the Authorized Departmental Officer's Designated Representative (ADODR) shall be sent by the originating party to the Authorized Departmental Officer (ADO), citing Cooperative Agreement No. 58-32U4-0-24 thereon. The ADO's address is:

Robert C. Muniak
USDA, Agricultural Research Service
CAD, Extramural Services Branch
6303 Ivy Lane, Room 762
Greenbelt, MD 20770-1433

9. The Authorized Departmental Officer's Designated Representative Instructions are attached hereto and each party acknowledges the scope and limitations of his or her duties and responsibilities.

INSTRUCTIONS BY THE AUTHORIZED DEPARTMENTAL OFFICER (ADO)
TO THE AUTHORIZED DEPARTMENTAL OFFICER'S DESIGNATED REPRESENTATIVE (ADODR)
FOR A TRUST FUND OR REIMBURSABLE COOPERATIVE AGREEMENT

A. The ADODR will:

1. Represent the ADO in the administration and supervision of this Cooperative Agreement. Actions reserved to the ADO are set forth in B. below.
2. Immediately upon receipt of the Cooperative Agreement become thoroughly familiar with and faithfully administer the terms and conditions of the Cooperative Agreement including any Special Provisions and attached documents related thereto.
3. Ensure contributions to this effort by your management unit will not influence your administrative actions as ADODR. PD can provide more definitive guidelines on how to avoid conflicts of interest during performance.
4. Ensure the Cooperative Agreement will not be used to avoid, and subvert, any recognized procurement, property, fiscal, and personnel policies and procedures.
5. Prior to release, coordinate any correspondence you originate with the ADO if its importance warrants such coordination. As a general rule, any correspondence involving the terms and conditions, performance, or funding of the Cooperative Agreement should be coordinated with the ADO.
6. Receive progress or technical reports and forward a copy of same along with a recommendation for approval or disapproval to the ADO at the intervals agreed upon in the Cooperative Agreement.
7. Receive reports of inventions made under the Cooperative Agreement and forward the reports to the ADO.
8. Routinely monitor and evaluate performance to ensure that the Cooperative Agreement is progressing satisfactorily and that appropriate funds and time are allocated to complete the project.
9. Establish and maintain an administrative file of all documents related to the implementation and administration of the Agreement. Upon completion of the Agreement, forward that file to the ADO.
10. Ensure that two copies of any publication generated under the Cooperative Agreement including the Final Report are sent to the National Agricultural Library, Acquisitions and Serials Branch, Beltsville, Maryland 20705 and one copy of the Final Report and, as appropriate, publications are sent to the ADO. Notify the ADO by copy of the letter of transmittal that copies of the Final Report have been sent to the Library.

11. Receive notices from the Cooperator regarding actual or potential labor disputes which would affect the performance under the Agreement and immediately forward such notices to the ADO with comments regarding the impact of the dispute on the Cooperative Agreement.
12. Advise the ADO of any discriminatory acts observed or suggested by a party to the Cooperative Agreement.

Note: Discrimination on the basis of race, religion, color, sex, national origin, age, or physical disability is prohibited.
13. Promptly refer to the ADO any matter arising that is outside your authority to resolve events or situations which may endanger performance of the Cooperative Agreement.
14. Questions regarding the responsibilities and duties of the ADODR or interpretation of any of the terms and conditions of the Agreement are referred to the ADO.

B. Responsibilities Reserved to the ADO:

1. Changes, including additions, deletions, and/or extensions to or termination of work to be performed under the Cooperative Agreement by either party.
2. Resolution of disputes between the Cooperator and the ADODR. Requests for ADO decision regarding resolution of disputes and identification of responsibilities reserved to the ADO as outlined above will be made in writing including any pertinent documentation.
3. Forwarding reports on inventions to the OCI, Patent Coordinator.



United States
Department of
Agriculture

Agricultural
Research
Service

Contracting
and Assistance
Division

6303 Ivy Lane
Greenbelt, Maryland
20770-1433

SEP 3 1992

Frank Longen
Friends of Agricultural Research
10114 Towhee Avenue
Adelphi, MD 20783

Dear Mr. Longen

Enclosed is a fully executed copy of Specific Cooperative Agreement No. 58-0104-1-138, Amendment No. 2, which extends the Period of Agreement until September 30, 1993.

If you should have any question, please contact me or Joe Ellis on 301-344-4012.

Sincerely,

for Curtis Hieburn, Jr.

KATHLEEN J. MICHELS
Authorized Departmental Officer

Enclosure

cc:

Lloyd E. McLaughlin, ARS

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE		
AUTHORIZED DEPARTMENTAL OFFICER	TYPED NAME	DATE
<i>Kathleen J. Michels</i>	KATHLEEN J. MICHELS	<i>9/3/92</i>
FOR THE RECEIVING ORGANIZATION		
Signature of person authorized to incur contractual obligations		
SIGNATURE	TYPED NAME AND TITLE	DATE
<i>Frank Longen</i>	Frank Longen, Treasurer, FAN-R	
SIGNATURE	TYPED NAME AND TITLE	DATE



United States
Department of
Agriculture

Agricultural
Research
Service

Contracting
and Assistance
Division

6303 Ivy Lane
Greenbelt, Maryland
20770-1433

AUG 26 1992

Frank Longen
Friends of Agriculture Research
10114 Towhee Avenue
Adelphi, MD 20783

Dear Mr. Longen:

Enclosed are four copies of Trust Fund Cooperative Agreement No. 58-0104-1-138, Amendment No. 2, which extends the Period of Agreement until September 30, 1993.

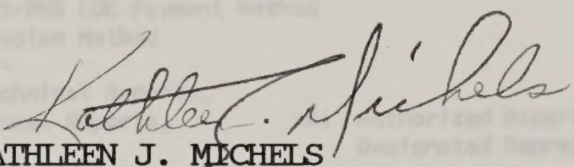
Please have an authorized official sign and date all four copies. Keep one copy for the organization's records, and return the remaining three copies to:

USDA, Agricultural Research Service
Contracting and Assistance Division
Attn: Joe Ellis
6303 Ivy Lane, Rm. 838
Greenbelt, MD 20770-1433

A fully executed copy will be sent to you at a later date.

Please call me or Joe Ellis of my staff, on 301-344-2854 if we can answer any questions or provide additional information.

Sincerely,


KATHLEEN J. MICHELS
Authorized Departmental Officer

Enclosures

cc:

Lloyd E. McLaughlin, ARS

UNITED STATES DEPARTMENT OF AGRICULTURE R E S E A R C H A G R E E M E N T		TYPE OF RESEARCH AGREEMENT TRUST FUND COOPERATIVE AGREEMENT	
AGENCY (Name and Address) USDA, ARS, Headquarters, AM Contracting and Assistance Division 6303 Ivy Lane, 8th Floor Greenbelt, MD 20770-1433		AGREEMENT NO. 58-0104-1-138	TYPE OF ACTION Amendment No. 2
		PERIOD OF AGREEMENT May 19, 1991 thru September 30, 1993	
		FEDERAL OBLIGATION \$ N/A	CHANGE IN FEDERAL OBLIGATION \$ N/A
PERFORMING ORGANIZATION (Name and Address) Friends of Agricultural Research 10114 Towhee Avenue Adelphi, MD 20783		CRIS NO. N/A	AUTHORITY 7 USC 450a
		OBLIGATION DISTRIBUTION	
		Accounting Code N/A	Amount \$ N/A
PRINCIPAL INVESTIGATOR (Name and Address) Frank Longen Friends of Agricultural Research 10114 Towhee Avenue Adelphi, MD 20783		FINANCE OFFICE (Complete mailing address) Budget and Fiscal Services Branch 6303 Ivy Lane, 7th Floor Greenbelt, MD 20770-1433	
TITLE OF PROJECT Finance the Employment of a Student Apprentice at the ARS Information Staff, Publication Branch		AUTHORIZED DEPARTMENTAL OFFICER'S DESIGNATED REPRESENTATIVE (Name and Address) Lloyd E. McLaughlin USDA, ARS, IS, Publication Branch Bldg. 005, Room 316, BARC-West Beltsville, MD 20705	

BASIS FOR AWARD

This Agreement includes the following:

- ☐ Statement of Work; or
- ☐ Project Summary; or
- ☐ Proposal; and
- ☐ General Provisions, Form ARS-452
 - ☐ 7CFR 3015. Subpart U (by reference)
- ☐ Special Provisions, Form ARS-453
 - ☐ Supplemental Conditions
- ☐ Payment Procedures
 - ☐ HHS-PMS LOC Payment Method
 - ☐ Invoice Method
- ☐ Submit -
 - ☐ Technical Reports,
 - ☐ Fiscal Reports,

to: Authorized Departmental Officer's
Designated Representative

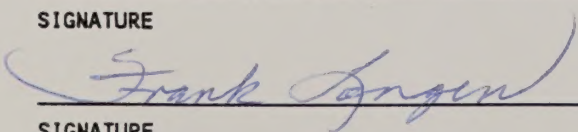
☒ Other (Specify)

1. Period of Agreement is extended to September 30, 1993.
2. All other terms and conditions remain unchanged.

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE

AUTHORIZED DEPARTMENTAL OFFICER	TYPED NAME KATHLEEN J. MICHELS	DATE
---------------------------------	-----------------------------------	------

FOR THE PERFORMING ORGANIZATION (Signature of persons authorized to incur contractual obligations.)

SIGNATURE 	TYPED NAME AND TITLE Frank Longen, Treasurer, FAR-B	DATE August 27, 1992
SIGNATURE	TYPED NAME AND TITLE	DATE

United States
Department of
Agriculture

Agricultural
Research
Service

Contracting
and Assistance
Division

6304⁴ Ivy Lane
Greenbelt, Maryland
20770-1433

July 11, 1991

July 8, 1991

Mr. Frank Longen
Friends of Agricultural Research-Beltville

Dear Ms. Harpold:
Helen R. Harpold
USDA, Agricultural Research Service
CAD, Extramural Services Branch
6303 Ivy Lane, Room 762
Greenbelt, MD 20770-1433

Enclosed are three copies of Trust Fund Cooperative Agreement No.

58-0104-1-138. The agreement is a student agreement at the
Dear Ms. Harpold:
ARS Information Staff, Publications Branch.

Enclosed are three copies, signed and dated, of Trust Fund
Cooperative Agreement No. 58-0104-1-138 which finances the
employment of a student apprentice at the ARS Information
Staff, Publications Branch. I have retained one signed and
dated copy for my files.

Sincerely,
Frank Longen

Frank Longen
Treasurer, FAR-B

Alan M. Campbell

Alan M. Campbell
Senior and Departmental Officer

*Signed and returned on 7/11/91
Retained one copy for records
J. H.*



United States
Department of
Agriculture

Agricultural
Research
Service

Contracting
and Assistance
Division

6303 Ivy Lane
Greenbelt, Maryland
20770-1433

July 8, 1991

Mr. Frank Longen
Friends of Agricultural Research-Beltsville
6207 Carrollton Terrace
Hyattsville, MD 20781

Dear Mr. Longen:

Enclosed are four copies of Trust Fund Cooperative Agreement No. 58-0104-1-138 which finances the employment of a student apprentice at the ARS Information Staff, Publications Branch.

Please have an authorized official sign and date all four copies and complete the certification on Page 2. Keep one copy for the organization's records and return the remaining three copies to:

USDA, Agricultural Research Service
CAD, Extramural Services Branch
6303 Ivy Lane, Rm. 762
Greenbelt, MD 20770-1433
Attn: Helen R. Harpold

If you should have any questions, you may contact me on 301-344-2706.

Sincerely,

ANNE M. CAMPBELL
Authorized Departmental Officer

Enclosures

*Signed and returned on 7/11/91
Retained one copy for records.
JHL*

Frank Longen
Treasurer/FAE-B

RESEARCH AGREEMENT

TYPE OF RESEARCH AGREEMENT

TRUST FUND COOPERATIVE AGREEMENT (GIFT)

AGREEMENT NO.

58-0104-1-138

TYPE OF ACTION

New

PERIOD OF AGREEMENT

May 19, 1991

thru

Sept. 30, 1991

FEDERAL OBLIGATION

S

N/A

CHANGE IN FEDERAL OBLIGATION

☐ - S

N/A

CRIS NO.

N/A

AUTHORITY

7 U.S.C. 450a

OBLIGATION DISTRIBUTION

Accounting Code

S

Amount

1930104920

1,800.00

AGENCY (Name and address)

USDA, ARS, Headquarters
AM, CAD, Extramural Services Branch
303 Ivy Lane, Room 728
Greenbelt, MD 20770-1433

PERFORMING ORGANIZATION (Name and address)

Friends of Agricultural Research-Beltsville
6207 Carrollton Terrace
Hyattsville, MD 20781
10114 Towhee Ave.
Adelphi, MD 20783

PRINCIPAL INVESTIGATOR (Name and address)

Frank Longen
Friends of Agricultural Research-Beltsville
6207 Carrollton Terrace 10114 Towhee Ave.
Hyattsville, MD 20781 Adelphi, MD 20783

FINANCE OFFICE (Complete mailing address)

USDA, Agricultural Research Service
FMD, Budget & Fiscal Services Branch
6303 Ivy Lane, Rm. 706
Greenbelt, MD 20770-1433

TITLE OF PROJECT

Finance the Employment of a Student
Apprentice at the ARS Information
Staff, Publications Branch

AUTHORIZED DEPARTMENTAL OFFICER'S DESIGNATED
REPRESENTATIVE (Name and address)

Lloyd E. McLaughlin
USDA, ARS, IS, Publications Branch
Bldg. 005, Rm. 316, BARC-West
Beltsville, MD 20705

This Agreement includes the following:

BASIS FOR AWARD

- ☒ Statement of Work; or
☐ Project Summary; or
☐ Proposal; and
☐ General Provisions
☐ 7CFR 3015, Subpart U (by reference)
☐ FORM ARS-452
☐ Special Provisions
☐ Submit -
☐ Technical Reports, to: Authorized Departmental Officer's
☐ Fiscal Reports, Designated Representative
☒ Other (Specify):

1. ARS-451, page 2 - Performing Organization Certifications - attached
2. Instructions By The Authorized Departmental Officer (ADO) To The Authorized Departmental Officer's Designated Representative (ADODR) - attached
3. ADODR Designation - attached

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE

AUTHORIZED DEPARTMENTAL OFFICER

TYPED NAME

R. D. PLOWMAN

DATE

JUL 01 1991

FOR THE PERFORMING ORGANIZATION

(Signature of person authorized by the governing body of the performing organization to incur contractual obligations.)

SIGNATURE

TYPED NAME AND TITLE

Frank Longen
Treasurer/FAR-B

DATE

July 11, 1991

SIGNATURE

TYPED NAME AND TITLE

DATE

This Cooperative Agreement is made and entered into by the Friends of Agricultural Research-Beltsville (FAR-B), hereinafter referred to as the Cooperator, and the U.S. Department of Agriculture, Agricultural Research Service hereinafter referred to as ARS.

WHEREAS, the Cooperator is authorized to cooperate with other State, local, or national organizations or agencies whether voluntary or created by the laws of any political division thereof, and to enter into contracts and Agreements within and without the State; and

WHEREAS, both parties have ongoing interest in developing programs to provide information about ARS research to the public; and

WHEREAS, the Cooperator is in a position and is willing to provide certain funds to ARS for employment of a student apprentice at the ARS Information Staff, Publications Branch; and

WHEREAS, it is the intention of the parties to this Cooperative Agreement that such an apprenticeship shall be for their mutual benefit and the benefit of the people of the United States; and

NOW, THEREFORE, for and in consideration of the promises and mutual covenants herein contained, and other goods and valuable considerations, the parties hereby mutually agree with each other as follows:

A. The Cooperator Agrees:

1. To share in the costs of this activity by contributing \$ 1,800.00 upon execution of this Cooperative Agreement for the development of the cooperative program contemplated under this Cooperative Agreement.
2. To send checks to the ARS, Budget and Fiscal Office whose address is found in the Finance Office block of the Form ARS-451.

B. ARS Agrees:

1. To have the Authorized Departmental Officer's Departmental Representative prepare periodic reports of the activities of the student apprentice for both the Director of the Information Staff and the Board of Directors of FAR-B.
2. To prepare a job description of the duties of the apprentice.
3. To assign the Acting Branch Chief, Publications Branch, to be the direct supervisor of the apprentice.
4. To provide a salary and normal benefits to the apprentice as an ARS employee.

Friends of Agricultural Research - Beltsville

(Check appropriate boxes)

THE PERFORMING ORGANIZATION CERTIFIES THAT IT:

1. ☐ is, ☐ is not, a small business concern.
2. ☐ is, ☐ is not, a minority business enterprise.
3. (a) ☐ has, ☒ has not, employed or retained any company or person (other than a full-time bona fide employee working solely for the performing organization) to solicit or secure this agreement, and
(b) ☐ has, ☒ has not, paid or agreed to pay any company or person (other than a full-time bona fide employee working solely for the performing organization) any fee, commission, percentage, or brokerage fee, contingent upon the award of this agreement, and if so, agrees to furnish information relating thereto as requested by the Authorized Departmental Officer.
4. ☐ has, ☒ has not, participated in a previous contract, agreement, or subcontract subject to Equal Opportunity and Affirmative Action Clauses herein and has filed compliance reports where required.
5. Operates as ☐ individual, ☐ partnership, ☒ corporation, incorporated in the State of Maryland, a
☐ public, ☐ private, ☐ educational institution or affiliate.
6. Applicable if Federal obligation exceeds \$ 100,000
(a) ☐ has, ☐ has not, been listed on the Environmental Protection Agencies List of Violating Facilities.
(b) Will promptly notify the Authorized Departmental Officer if the receipt of any communications from the Environmental Protection Agency indicating that any facility used in the performance of this agreement is under consideration to be listed on the said List of Violating Facilities.
(c) That this certification, including this paragraph (c), will be included in every subaward or subcontract.
7. Is in a position to undertake, perform, and complete this agreement and will diligently perform work in accordance with the Provisions.

C. It is Mutually Understood and Agreed:

1. The funding shown in the Federal Obligation block on ARS Form 451, page 1 hereto is hereby applied under the Agreement as the Cooperator's contribution to ARS for work as outlined herein through the date shown in the Agreement Period block on ARS Form 451.
2. That funds contributed by the Cooperator remaining unobligated at the conclusion of any fiscal year may be utilized during any ensuing fiscal year in a continuation of the project herein described.
3. That funds contributed by the Cooperator remaining unobligated at the conclusion of this study or upon termination or expiration of this Cooperative Agreement shall be returned by ARS to the Cooperator unless otherwise agreed by the parties.
4. That this Agreement may be amended to provide for any additional funds contributed by the Cooperator to this project over the initial contribution. The Cooperator or ADODR shall immediately notify the Authorized Departmental Officer (ADO) of any changes in contributions or use for ADO execution of an amendment to this Agreement.
5. Funds contributed by the Cooperator will be deposited in the United States Treasury, through the ARS, United States Department of Agriculture, and will be expended according to pertinent Department of Agriculture regulations.
6. The work conducted by ARS under this Cooperative Agreement shall be carried out according to plans mutually agreed upon and acceptable to both parties.
7. ARS participation shall be subject to passage by the Congress of the United States of an appropriation of funds for the fiscal year from which expenditures may be legally made.
8. This Cooperative Agreement may be amended by the ADO at any time by mutual Agreement between the parties in writing. Unilateral amendments may be issued by the ADO for changes which are purely administrative in nature including changes caused by legislative action.
9. This Cooperative Agreement may be terminated by either of the parties upon 60 calendar days' notice in writing of one party to the other party.

10. The ADO has delegated ADODR responsibilities to the individual named on Page 1 of this Agreement subject to the limitations as provided for in the ADODR Designation and Instructions attached hereto.
11. Correspondence and documentation regarding this Agreement should cite Agreement Number 58-0104-1-138; and, copies of such correspondence and documentation between the Cooperator and the ADODR shall be sent by the originating party to the ADO at the Agency address shown on ARS Form 451, page 1.



United States
Department of
Agriculture

Agricultural
Research
Service

Information
Staff

Beltsville, Maryland
20705

May 10, 1991

SUBJECT: Supplement to MOU 58-32U40M134

TO: Jack Boyett, AO, BA

FROM: Robert W. Norton, Director

In accordance with Section C.2 of the subject Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc. (FAR-B) \$1,000 or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

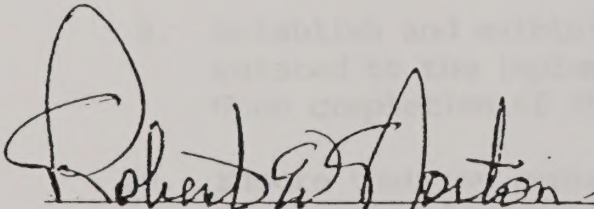
Purpose: FAR-B agrees to cooperate and assist the Agricultural Research Service in financing the employment of a student apprentice at the ARS, Information Staff, Publications Branch, at Beltsville, MD. One of the objectives of FAR-B is to assist in providing information about ARS research to the public. Also, the MOU stipulates that FAR-B agrees to assist ARS in accomplishing educational, public service, and research missions. Therefore, FAR-B will finance a student apprentice for the Publications Branch. The student will participate in the program of the Publications Branch and become familiar with public affairs in the food and farm sciences.

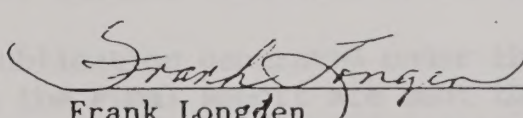
Procedures: The Publications Branch is part of the ARS Information Staff. Lloyd E. McLaughlin, Acting Branch Chief, will prepare periodic reports of the activities of the student apprentice for both the Director of the Information Staff and the Board of Directors of FAR-B. A job description will be prepared on the duties of the apprentice.

Responsibilities: The Acting Branch Chief will be the direct supervisor of the apprentice. FAR-B will be responsible for transferring funds to ARS for salary of the apprentice. As a salaried ARS employee, the apprentice will be covered by workman's compensation insurance and other normal benefits for a part-time temporary ARS employee, as specified by the ARS Personnel Office.

Resource Contributions: The cost of the salary will be \$1,800. The appropriation code for funding will be 1930104920. There will be no additional expenses.

Duration: The aid will work in the Publications Branch on a part-time basis not to exceed 276 hours during pay periods 10-15 in 1991.


Robert W. Norton
Director, ARS, IS
5/9/91
Date


Frank Longden
FAR-B
5/13/91
Date

INSTRUCTIONS BY THE AUTHORIZED DEPARTMENTAL OFFICER (ADO)
TO THE AUTHORIZED DEPARTMENTAL OFFICER'S DESIGNATED REPRESENTATIVE (ADODR)
FOR A TRUST FUND OR REIMBURSABLE COOPERATIVE AGREEMENT

A. The ADODR will:

1. Represent the ADO in the administration and supervision of this Cooperative Agreement. Actions reserved to the ADO are set forth in B. below.
2. Immediately upon receipt of the Cooperative Agreement become thoroughly familiar with and faithfully administer the terms and conditions of the Cooperative Agreement including any Special Provisions and attached documents related thereto.
3. Ensure contributions to this effort by your management unit will not influence your administrative actions as ADODR. PD can provide more definitive guidelines on how to avoid conflicts of interest during performance.
4. Ensure the Cooperative Agreement will not be used to avoid, and subvert, any recognized procurement, property, fiscal, and personnel policies and procedures.
5. Prior to release, coordinate any correspondence you originate with the ADO if its importance warrants such coordination. As a general rule, any correspondence involving the terms and conditions, performance, or funding of the Cooperative Agreement should be coordinated with the ADO.
6. Receive progress or technical reports and forward a copy of same along with a recommendation for approval or disapproval to the ADO at the intervals agreed upon in the Cooperative Agreement.
7. Receive reports of inventions made under the Cooperative Agreement and forward the reports to the ADO.
8. Routinely monitor and evaluate performance to ensure that the Cooperative Agreement is progressing satisfactorily and that appropriate funds and time are allocated to complete the project.
9. Establish and maintain an administrative file of all documents related to the implementation and administration of the Agreement. Upon completion of the Agreement, forward that file to the ADO.
10. Ensure that two copies of any publication generated under the Cooperative Agreement including the Final Report are sent to the National Agricultural Library, Acquisitions and Serials Branch, Beltsville, Maryland 20705 and one copy of the Final Report and, as appropriate, publications are sent to the ADO. Notify the ADO by copy of the letter of transmittal that copies of the Final Report have been sent to the Library.

11. Receive notices from the Cooperator regarding actual or potential labor disputes which would affect the performance under the Agreement and immediately forward such notices to the ADO with comments regarding the impact of the dispute on the Cooperative Agreement.
12. Advise the ADO of any discriminatory acts observed or suggested by a party to the Cooperative Agreement.

Note: Discrimination on the basis of race, religion, color, sex, national origin, age, or physical disability is prohibited.

13. Promptly refer to the ADO any matter arising that is outside your authority to resolve events or situations which may endanger performance of the Cooperative Agreement.
14. Questions regarding the responsibilities and duties of the ADODR or interpretation of any of the terms and conditions of the Agreement are referred to the ADO.

3. Responsibilities Reserved to the ADO:

1. Changes, including additions, deletions, and/or extensions to or termination of work to be performed under the Cooperative Agreement by either party.
2. Resolution of disputes between the Cooperator and the ADODR. Requests for ADO decision regarding resolution of disputes and identification of responsibilities reserved to the ADO as outlined above will be made in writing including any pertinent documentation.
3. Forwarding reports on inventions to the OCI, Patent Coordinator.

11. Review and/or from the Government regarding actual or potential labor disputes which would affect the performance under the Agreement and immediately forward such notice to the SDO with comments regarding the impact of the dispute on the Cooperative Agreement.
12. Advise the ADO of any discrimination and observed or suspected by a Party to the Cooperative Agreement.
Note: Discrimination on the basis of race, religion, color, sex, national origin, age, or physical disability is prohibited.
13. Promptly refer to the ADO any matter arising that is outside your authority to resolve under the Agreement with any action performance of the Cooperative Agreement.
14. Questions regarding the responsibilities and duties of the ADO as representation of any of the terms and conditions of the Agreement are referred to the SDO.
15. Responsibilities Reserved to the ADO
 1. Changes, including additions, deletions, and/or extensions to an Agreement or work to be performed under the Cooperative Agreement by either party.
 2. Resolution of disputes between the Government and the SDO. Requests for the decision regarding resolution of disputes and identification of responsibilities reserved to the SDO as indicated above will be made in writing including any relevant documentation.
 3. Forwarding reports or information to the OGI, Patent Coordinator.

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL RESEARCH SERVICE
ADODR DESIGNATION

SUBJECT: Agreement Number: 59-0104-1-138
Cooperator Name: Friends of Agricultural Research-Beltsville
Agreement Title: Finance the Employment of a Student
Apprentice at the ARS Information
Staff, Publications Branch
Period of Agreement: May 19, 1991 - September 30, 1991

TO: Lloyd E. McLaughlin
USDA, ARS, IS, Publications Branch
Bldg. 005, Rm. 316, BRC-West
Beltsville, MD 20705

Lloyd E. McLaughlin is hereby designated as the Authorized Departmental Officer's Designated Representative (ADODR) for the subject agreement.

This appointment is effective until expiration of the agreement including any extension or revocation by the Authorized Departmental Officer.

Your duties and responsibilities as ADODR are specifically listed in the attached instructions. It is important that you familiarize yourself with these instructions and the terms and conditions of the agreement.

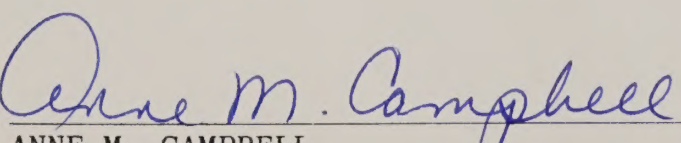
Should you have any questions concerning your duties or the interpretation of any of the agreement terms and conditions, please contact Anne M. Campbell, 301-344-2706.

In the event you find, during the administration of the agreement, that changes are required, you must submit the appropriate documents to the Authorized Departmental Officer for issuance of an amendment to the agreement.

In accordance with the Ethics Reform Act of 1989, individuals involved in nonprocurement (agreements/grants) activities must complete Form AD-392, Statement of Financial Interests and Outside Employment. The Act requires individuals to submit this within 30 days of the date of appointment.

By copy of this delegation, notification of this appointment is submitted to the Personnel Division who will, as required, contact you concerning filing of the AD-392 and the AD-392.1. If you have any questions concerning this matter, you should contact the Agency Ethics Officer on FTS 344-0131 or COMM 301/344-0131.

This appointment is specifically designated to Lloyd E. McLaughlin. None of the responsibilities may be redelegated to any other individual without written approval of the Authorized Departmental Officer.

 7-3-91
ANNE M. CAMPBELL Date
Authorized Departmental Officer
ARS, CAD, Extramural Services Branch
6303 Ivy Lane, Rm. 762
Greenbelt, MD 20770-1433



United States
Department of
Agriculture

Agricultural
Research
Service

Information
Staff

4
Beltsville, Maryland
20705

May 13, 1991

May 9, 1991

Mr. Frank Longen
10114 Towson
Adelphi, MD

Mr. Lloyd E. McLaughlin
Acting Chief, Publications Branch
Information Staff
Room 307, Bldg. 005, BARC-West
USDA, Agricultural Research Service
Beltsville, MD 20705

Dear Mr. Longen:

Dear Mr. McLaughlin:

Please sign the attached memorandum for the summer apprentice and return

I am returning to you the executed Supplement to
to me as soon as possible.
MOU-58-32U40M134 covering the contribution of \$1,800.

Thank you. by FAR-B for the salary of a Summer Apprentice in the
Publications Branch. Also enclosed is a FAR-B check
in that amount made out to the Agricultural Research
Service. I assume this should be sent on to Jack

Lloyd McLaughlin
Acting Chief
Publications Branch

Boyett for proper handling.

We are pleased that FAR-B could contribute in this
manner.

Sincerely,

Frank Longen
Treasurer, FAR-B

PS; Please ask Jack to send me a copy of this executed
Supplement. I would have made one but I don't have
a copy machine. Thanks.



United States
Department of
Agriculture

Agricultural
Research
Service

Information
Staff

Beltsville, Maryland
20705

May 9, 1991

Mr. Frank Longden
10114 Towhee Avenue
Adelphi, MD 20783

Dear Mr. Longden:

Please sign the attached memorandum for the summer apprentice and return to me as soon as possible.

Thank you.

Lloyd E. McLaughlin

Lloyd McLaughlin
Acting Chief
Publications Branch



United States
Department of
Agriculture

Agricultural
Research
Service

Contracting
and Assistance
Division

6303 Ivy Lane
Greenbelt, Maryland
20770-1433

JUN 26 1992

Mr. Frank Longen
Friends of Agricultural Research
10114 Towhee Avenue
Adelphi, MD 20783

Dear Mr. Longen:

Enclosed are four copies of Grant Agreement No. 58-0104-1-138 Amendment No. 1, which increases the Federal obligation for FY92 by \$2,000.00 and extends the period of agreement until September 30, 1992.

Please have an authorized representative sign and date all four copies, retain one copy for the organization's files, and return the remaining three copies to:

USDA, Agricultural Research Service
Contracting and Assistance Division
Attn: Kathleen J. Michels
6303 Ivy Lane, Rm. 838
Greenbelt, MD 20770-1433

A fully executed copy will be sent to you at a later date.

Please call me or Christina Getachew of my staff on 301-344-2878 if we can answer any questions or provide additional information.

Sincerely,

KATHLEEN J. MICHELS
Authorized Departmental Officer

Enclosures

cc:

L. McLaughlin, IS

UNITED STATES DEPARTMENT OF AGRICULTURE
RESEARCH AGREEMENT

TYPE OF RESEARCH AGREEMENT

TRUST FUND COOPERATIVE AGREEMENT

AGENCY (Name and address)

USDA, Department of Agriculture
Agricultural Research Service
Washington, DC

AGREEMENT NO.
58-0104-1-138

TYPE OF ACTION
Amendment No. 1

PERIOD OF AGREEMENT

May 19, 1991

September 30, 1992

FEDERAL OBLIGATION

\$ N/A

CHANGE IN FEDERAL OBLIGATION

\$ N/A

PERFORMING ORGANIZATION (Name and address)

Friends of Agricultural Research
10114 Towhee Avenue
Adelphi, Md 20783

CRIS NO.

N/A

AUTHORITY

7 USC 450A

OBLIGATION DISTRIBUTION

Accounting Code
2930104920

\$ Amount
+2,000.00

PRINCIPAL INVESTIGATOR (Name and address)

Frank Longen
Friends of Agricultural Research
10114 Towhee Avenue
Adelphi, Md 20783

FINANCE OFFICE (Complete mailing address)

Budget & Fiscal Service Branch
FMD, 6303 Ivy Lane, 7th Floor
Greenbelt, MD 20770-1433

TITLE OF PROJECT

Finance the Employment of a Student
Apprentice at the ARS Information
Staff, Publication Branch

AUTHORIZED DEPARTMENTAL OFFICER'S DESIGNATED REPRESENTATIVE (Name and address)

Lloyd E. McLaughlin
USDA, ARS, Is, Publications Branch
Bldg. 005, Rm 316, BARC-West
Beltsville, MD 20705

BASIS FOR AWARD

This Agreement includes the following:

- ☐ Statement of Work; or
- ☐ Project Summary; or
- ☐ Proposal; and
- ☐ General Provisions
 - ☐ 7CFR 3015, Subpart U (by reference)
 - ☐ FORM ARS-452

☐ Special Provisions

☐ Submit -

☐ Technical Reports,

☐ Fiscal Reports,

to: Authorized Departmental Officer's
Designated Representative

☒ Other (Specify)

1. The Federal obligation for FY92 is increased by \$2,000 (to pay for a temporary part-time student aid for the ARS Information staff) for a new total obligation distribution of \$3,800.

2. The period of agreement is extended until September 30, 1992.

3. All other terms and conditions remain unchanged.

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE

AUTHORIZED DEPARTMENTAL OFFICER

TYPED NAME

KATHLEEN J. MICHELS

DATE

FOR THE PERFORMING ORGANIZATION

(Signature of person authorized by the governing body of the performing organization to incur contractual obligations.)

SIGNATURE

TYPED NAME AND TITLE

Frank Longen
Treasurer, FAR-B

DATE

June 29, 1992

SIGNATURE

TYPED NAME AND TITLE

DATE



United States
Department of
Agriculture

Agricultural
Research
Service

Contracting
and Assistance
Division

8303 Ivy Lane
Greenbelt, Maryland
20770-1433

May 14, 1992

JUN 7 1992

Mr. Frank Longen
Friends of
10114 Towson
Adelphi, MD
Lloyd E. McLaughlin
Editor, AGRICULTURAL RESEARCH
Room 316, Bldg. 005
USDA, Agricultural Research Service
10300 Baltimore Ave.
Beltsville, MD 20705

Dear Mr. Longen:

Dear Lloyd:

Enclosed is a fully executed copy of Trust Fund Cooperative Agreement No. 58-0104-1-138, Amendment No. 1, which increases the Federal Obligation for FY92 by \$2,000 and extends the period of performance to September 30, 1992.

In accordance with a conversation today with your office

I am enclosing a FAR-B check in the amount of \$2,000. ,

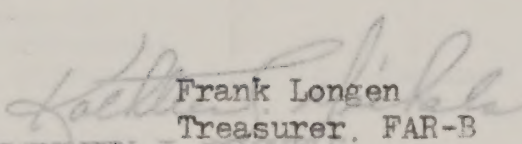
payable to ARS to cover the employment of a Summer Student

Intern in your office. Please send me a copy of the Trust

Fund Cooperative Agreement when it has been executed.

Sincerely,

Sincerely,


Frank Longen
Treasurer, FAR-B

KATHLEEN J. MICHELS
Authorized Departmental Officer

Enclosure

cc:

L. McLaughlin, IS

UNITED STATES DEPARTMENT OF AGRICULTURE
RESEARCH AGREEMENT

TYPE OF RESEARCH AGREEMENT

TRUST FUND COOPERATIVE AGREEMENT

AGENCY (Name and address)

USDA, Department of Agriculture
Agricultural Research Service
Washington, DC

AGREEMENT NO.
58-0104-1-138

TYPE OF ACTION
Amendment No. 1

PERIOD OF AGREEMENT

May 19, 1991

to September 30, 1992

FEDERAL OBLIGATION

\$ N/A

CHANGE IN FEDERAL OBLIGATION

\$ N/A

PERFORMING ORGANIZATION (Name and address)

Friends of Agricultural Research
10114 Towhee Avenue
Adephi, Md 20783

CRS NO.
N/A

AUTHORITY
7 USC 450A

OBLIGATION DISTRIBUTION

Accounting Code
2930104920

\$ Amount
+2,000.00

PRINCIPAL INVESTIGATOR (Name and address)

Frank Longen
Friends of Agricultural Research
10114 Towhee Avenue
Adelphi, Md 20783

FINANCE OFFICE (Complete mailing address)

Budget & Fiscal Service Branch
FMD, 6303 Ivy Lane, 7th Floor
Greenbelt, MD 20770-1433

TITLE OF PROJECT

Finance the Employment of a Student
Apprentice at the ARS Information
Staff, Publication Branch

AUTHORIZED DEPARTMENTAL OFFICER'S DESIGNATED REPRESENTATIVE (Name and address)

Lloyd E. McLaughlin
USDA, ARS, Is, Publications Branch
Bldg. 005, Rm 316, BARC-West
Beltsville, MD 20705

BASIS FOR AWARD

This Agreement includes the following:

- ☐ Statement of Work or
- ☐ Project Summary, or
- ☐ Proposal; and
- ☐ General Provisions
 - ☐ 7CFR 3015, Subpart U (by reference)
 - ☐ FORM ARS-452
- ☐ Special Provisions
- ☐ Submit -
 - ☐ Technical Reports,
 - ☐ Fiscal Reports,

to: Authorized Departmental Officer's
Designated Representative

☒ Other (Specify)

1. The Federal obligation for FY92 is increased by \$2,000 (to pay for a temporary part-time student aid for the ARS Information staff) for a new total obligation distribution of \$3,800.

2. The period of agreement is extended until September 30, 1992.

3. All other terms and conditions remain unchanged.

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE

AUTHORIZED DEPARTMENTAL OFFICER

TYPED NAME

DATE

Kathleen J. Michels

KATHLEEN J. MICHELS

7-7-92

FOR THE PERFORMING ORGANIZATION

(Signature of person authorized by the governing body of the performing organization to incur contractual obligations.)

SIGNATURE

TYPED NAME AND TITLE

DATE

Frank Longen

Frank Longen
Treasurer, FAR-B

June 29, 1992

SIGNATURE

TYPED NAME AND TITLE

DATE

Hi. I am Susan Dryburgh. As Mr. Berberich said, I am a summer intern here and I am also a senior at Oxon Hill. Let me tell you something about my summer at the ARS National Visitor Center.

The first experience that I had working for ARS was an introductory tour, given by Michael Combs. This tour began a thinking and learning process that has continued throughout my internship here. The tour, as well as reading all the available information at the National Visitor's Center, gave me an idea of the diversity of research going on at Beltsville, as well as a broader sense of the impact that agriculture has on our lives.

Before I came to work for ARS, my idea of agriculture was much simpler. It was that of farms and fields of corn. Through reading the ARS quarterly reports, going on tours, and organizing the information for educational leaflets, I have found that agriculture includes so much more.

Yes, agriculture may start with the field of corn. It is first grown. But the first stop in corn research very well could be the Plant Molecular Biology Laboratory. In this area, the researchers look at desirable traits in corn and how those traits may be bred or genetically engineered into all corn plants. These may be traits that make a plant resistant to disease, fungus or drought tolerance, or give it a certain taste, nutrient content, and timed maturity. These traits involve the help of the laboratories working with pathology, hydrology, nutrient analysis, genetics, and soil science.

The special traits for taste and nutrients bring us to the Human Nutrition Research Center here at Beltsville. Scientists look at questions like: is it good for people to eat? What kind of nutrients are present? Does it taste good? They can even measure the amount of energy you use from the corn in the human calorimeter. (The calorimeter is a large box that a person can spend a day in, while the researcher measures the amount of energy the person produces.)

However, the laboratories, and their results, are only a part of science. Another important factor is being able to make the results and information available to the public. This is probably the most important factor because if the people don't know about the research and results, then it isn't going to do any good.

You would be surprised at the number of people on the information staff that are needed to do this job. In the Visitor's Center alone, we have seven people working to spread information about ARS. Jeanette is the receptionist and secretary. She talks to the visitors and gives them some general information about the ARS. She also organizes the Scientific Events Calendar. Marge is the tour coordinator. She made it possible for you to come to Beltsville today and meet with different scientists. Jean Newcomb specializes in the graphics. Without her, there wouldn't be the exhibits that make up the Log Lodge. Michael Combs and Gordon Carpenter are the Information Specialists that take you on the tours. They dedicated years to learning about Beltsville so that they could pass it on to you. And Mr. Berberich, as well as his duties as the Director of the National Visitor Center, is also a science writer.

The entire staff at the Visitors Center has been very supportive of me during my internship this summer. Through their help I have been able to learn about science as a whole. I have learned more about science by working at the Log Lodge than I would have if I worked in a laboratory.

I have met many types of people as well. The groups range from foreign, agricultural teachers, science teachers, other students of all ages, and walk in visitors.

In addition, I have learned how to use a large reference library, NAL, and develop an idea or two for an RP project.

So three years ago I was in your place, about to begin the Science and Technology program at Oxon Hill High School. I didn't know very much about agriculture because it wasn't presented to me. Now I know a lot more about agriculture, as well as science. Your tour will include a few laboratory appointments and an hour and a half tour of Beltsville. My tour has lasted an entire summer and has extended beyond the outside appearance of the Beltsville Agricultural Research Center.

Thank you for the opportunity to talk with you today. Do you have any questions?

Summer Student at A.R.S.



A special group of friends of U.S. Department of Agriculture research at Beltsville sponsored a summer student at the National Visitor Center for the department's Agricultural Research Service (ARS).

The ARS National Visitor Center, located on Powder Mill Road at the Beltsville Agricultural Research Center, is the first national educational facility devoted to the food- and farm-related sciences.

Susan Dryburgh, a senior this semester at Oxon Hill High School, is the public affairs apprentice sponsored by the Friends of Agricultural Research-Beltsville (FARB). FARB cooperates with ARS to "help continue the proud tradition of high quality research" at the Beltsville Agricultural Research Center, according to acting president Albert D. Piringer Jr., a retired ARS plant physiologist.

Many FARB members are former ARS scientists. In addition to funding Ms. Dryburgh's apprenticeship, FARB supports events and exhibits at the Visitor Center.

Ms. Dryburgh is in the advanced science program at Oxon Hill and will study biology in college. Oxon Hill and Greenbelt's Eleanor Roosevelt High Schools are Prince George's two magnet schools for science.

At the ARS National Visitor Center students and teachers are given tours on appointment (344-2403) and information on plant and animal sciences, human nutrition, and environmental sciences.

Recently the educational work has been discovered nationwide by several enrichment programs for teachers and advanced science students. Programs for high school science scholars from the Pennsylvania State University's Governor's School for Agricultural Sciences and the National Youth Science Camp held in Charleston, West Virginia, have added the Visitor Center at Beltsville to be in their program. In April, the University of Maryland's Young Scholars Program returned for the second year with 23 high school students, one scholarship winner from each of Maryland's counties.

State and Provincial coordinators of USDA's Ag-In-The-Classroom Program from across the United States, Canada and some Caribbean nations spent a day hosted by the National Visitor Center in June. Also, Bio-Safari's of New Jersey science teachers sponsored by the Steven's Institute of Hoboken, N.J. visited this summer for the first time in order to build ARS science into curricula of that state.



United States
Department of
Agriculture

Agricultural
Research
Service

Administrative
Management
Office of the
Deputy Administrator

6303 Ivy Lane
Greenbelt, Maryland
20770-1433

MAY 21 1990

Mr. Frank J. Longen
Friends of Agricultural Research-Beltsville, Inc.
P.O. Box 1061
Beltsville, Maryland 20704-1061
University Park, Md. 20782

Dear Mr. Longen:

On behalf of the United States Department of Agriculture (USDA), I am pleased to accept your offer to donate, unconditionally, a Hyundai Super 286C computer, a Hyundai 1200A-12" Amber Monitor, and a MCV-C Multivideo Card to the Agricultural Research Service (ARS), Beltsville Area.

Your gift will greatly benefit the Secretary assigned to work with the Chair and Co-chair of the annual Beltsville International Symposium. You will soon be contacted by an ARS representative to arrange the transfer of the equipment. This very valuable gift and the interest of the Friends of Agricultural Research-Beltsville, Incorporated is very much appreciated.

Sincerely,

T. J. CLARK

Deputy Administrator

cc:

E. Finney, BA

W. Horner, BA

J. Boyett, BA

Sincerely,

Stephen M. Barberich, Head
ARS National Visitor Center

cc: E. Horner, ARS Information Staff Director
E. Finner, Audiovisual Branch Chief, ARS-18
J. Dryburgh



United States
Department of
Agriculture

Agricultural
Research
Service

Administrative
Management
Office of the
Deputy Administrator

6303 Ivy Lane
Greenbelt, Maryland
20770-1433

MAY 21 1960

Mr. Frank J. Longen
Friends of Agricultural Research-Beltsville, Inc.
P.O. Box 1051
Beltsville, Maryland 20704-1051

Dear Mr. Longen:

On behalf of the United States Department of Agriculture (USDA), I am pleased to accept your offer to donate, unconditionally, a Hyundat Super 8800 computer, a Hyundat 1500A-15 Amber Monitor, and a HY-10 Nutri-Vidac Card to the Agricultural Research Service (ARS), Beltsville Area.

Your gift will greatly benefit the Secretary assigned to work with the Chair and Co-chair of the annual Beltsville International Symposium.

You will soon be contacted by an ARS representative to arrange the transfer of the equipment. This very valuable gift and the interest of the Friends of Agricultural Research-Beltsville, Incorporated is very much appreciated.

Sincerely,

L. J. CLARK
Deputy Administrator

cc:
E. Finney, SA
W. Hoyer, SA
J. Boyett, SA



United States
Department of
Agriculture

Agricultural
Research
Service

Information
Staff

Beltsville, Maryland
20705

July 23, 1990

Albert A. Piringer Jr.
Acting President FARB
4409 Beechwood Drive
University Park, Md. 20782

Dear Dr. Piringer:

Thank you again for financing a student apprentice at the ARS National Visitor Center. As required in the supplement to the ARS-FARB Memorandum of Understanding, here is a report on the contributions of our student, Susan Dryburgh.

Susan has been valuable to our operation by giving us the perspective of the high school student, one of our primary types of visitors. She is a student in the science and technology program of Oxon Hill High School, a Prince George's County magnet school for science. In her first four weeks, she has helped me organize recent ARS Quarterly Reports (news items) into hand-outs on biotechnology, genetics, animal science, plant science, weed and insect control, and soil and water and human nutrition.

Because the full Quarterly Reports and a spin-off of the QR's, the Food and Nutrition Briefs, are much too detailed and not structured for schools, I have been trying to find time for many months to reorganize the contents of these ARS news publications into special handouts. Susan has helped me select those news items that may be of most interest to science students.

She has also been very helpful in general around the office. According to Marge Fellows and Jeanette Baylor, on my staff, we have been busier with incoming groups this summer than ever before. Susan quickly became familiar with many of our routines. She has been invaluable to Marge and Jeanette. Thanks again.

Sincerely,

Stephen M. Berberich, Head
ARS National Visitor Center

cc: R. Norton, ARS Information Staff Director
R. Fones, Audiovisual Branch Chief, ARS-IS
S. Dryburgh



United States
Department of
Agriculture

Agricultural
Research
Service

Information
Staff

Beltsville, Maryland
20705

May 25, 1990

SUBJECT: Supplement to MOU 58-32U40M134

TO: Jack Boyett
Administrative Officer, BA
and USDA Coordinator with FAR-B

FROM: Robert W. Norton, Director, ARS Information Staff

In accordance with Section C.2 of the subject Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc. (FAR-B) \$1,000 or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

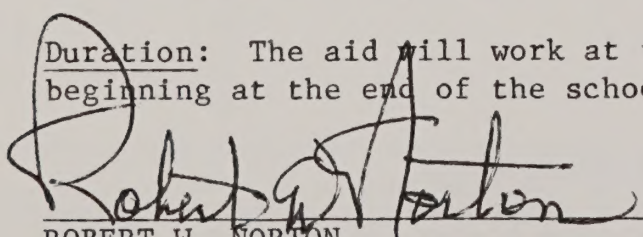
Purpose: FAR-B agrees to cooperate and assist the Agricultural Research Service in financing the employment of a student apprentice at the ARS National Visitor Center (NVC) at Beltsville, Md. One of the published major objectives of FAR-B is to assist in developing programs of interest to the many present and potential visitors to the NVC. Also, the MOU stipulates that FAR-B agrees to assist ARS in accomplishing educational, public service, and research missions. The NVC is an educational facility devoted to the importance of the food and farm sciences. Therefore, FAR-B will finance a student apprentice at the NVC. The student will participate in the program of the NVC and become familiar with public affairs in the food and farm sciences.

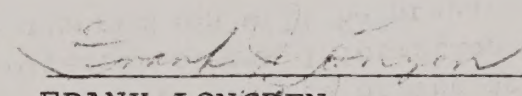
Procedures: The NVC is part of the ARS Information Staff. Stephen M. Berberich, head of the NVC, will prepare periodic reports of the activities of the student apprentice for both the Director of the Information Staff and the Board of Directors of FAR-B. A job description will be prepared on the duties of the apprentice.

Responsibilities: The Head of the NVC will be the direct supervisor of the apprentice. FAR-B will be responsible for transferring funds to ARS for salary of the apprentice. As a salaried ARS employee, the apprentice will be covered by workman's compensation insurance and other normal benefits for a full time temporary ARS employee, as specified by the ARS Personnel Office.

Resource Contributions: The cost of the salary will be \$1,800. There will be no additional expenses.

Duration: The aid will work at the NVC for a period of eight weeks beginning at the end of the school year--June, 1990.


ROBERT W. NORTON
Director
ARS Information Staff


FRANK LONGDEN
Friends of Agricultural Research--
Beltsville, Inc.

Date: 6/7/90

Date: 6/15/90

REPORT OF TRANSFER OR OTHER DISPOSITION OF PROPERTY

1. TYPE OF TRANSFER OR DISPOSITION (CHECK ONE)

- ☐ TRANSFER ☐ SALE ☐ TRADE IN ☐ OTHER
☐ CONSTRUCTION

2. REPORTING AGENCY

Friends of Agriculture, Inc.

3. ORGANIZATIONAL UNIT

P. O. Box 1041

4. LOCATION

Beltsville, Md.

5. SIGNATURE

6. TITLE

Treasurer

7. PROPERTY ITEM

QUANTITY
FOR PRO- 201

Mr. Clarence Keen
Area Property Management Officer
USDA-ARS-FMOD-PPS
Room 31, NAL Bldg.
Beltsville, MD 20705

Dear Mr. Keen:

I have received the transfer document, form AD-107, for the Hyundai computer, which you sent to me with your letter of August 8. As requested, I have signed the document and am returning herewith the original and one copy to you. I have retained a copy for my files.

Sincerely,

Frank Longen, Treasurer
FAR-B

August 15, 1990

August 12, 1990

Mr. Clarence Keen
Area Property Management Officer
USDA-ARS-700D-105
Room 31, Wall Bldg.
Beltsville MD 20705

Dear Mr. Keen:

I have received the transfer document, form AD-107, for
the Hyundai computer, which you sent to me with your
letter of August 8. As requested, I have signed the docu-
ment and am returning herewith the original and one copy
to you. I have retained a copy for my files.

Sincerely,

Frank Longen, Treasurer
FAR-B

REPORT OF TRANSFER OR OTHER DISPOSITION OR CONSTRUCTION OF PROPERTY

1. TYPE OF TRANSACTION (REPORT EACH TYPE SEPARATELY)

☐ TRANSFER ☐ SALE ☐ TRADE IN ☒ DONATION
☐ CONSTRUCTION

2. AUTHORIZATION REFERENCE

Memo dated 5/21/90
from T.J. Clark to
F. J. Longen

DATE

8/8/1990

3. PROCEEDS RECEIVED

\$

4. REPORTING AGENCY:

Friends of Agri Res-Beltsville, Inc./ BOD

A. ORGANIZATIONAL UNIT

P. O. Box 1061

B. LOCATION

Beltsville, Md.

C. SIGNATURE

F. J. Longen F. J. Longen

D. TITLE

Treasurer, FAR-B

5. RECEIVING AGENCY (OR NAME OF PURCHASER OR DONEE):

USDA-ARS-Beltsville Area

A. ORGANIZATIONAL UNIT (OR ADDRESS OF PURCHASER)

B. LOCATION

Beltsville, Md.

C. SIGNATURE

D. TITLE

E. DATE

6. PROPERTY ITEMS

QUANTITY (OR PROP. NO.)	ITEM DESCRIPTION (GIVE FULL DETAILS INCLUDING SERIAL NUMBERS, IF ANY, AND CONDITION CODE)	INVENTORY VALUE
	Computer, Hyundai Super 286C	1,361
	Monitor Amber 12" M-1200A	109
	Card Multivideo MCV-c	98

CERTIFICATIONS OF PROPERTY AND FISCAL OFFICERS

7. PROPERTY OFFICER: THIS TRANSACTION IS COMPLETED AND THE NECESSARY ENTRIES HAVE BEEN MADE TO ADJUST THE PROPERTY RECORDS. PROCEEDS, IF ANY, ARE TO BE DEPOSITED TO:

8. FISCAL OFFICER

- A. ☐ THE SUM INDICATED BELOW HAS BEEN RECEIVED IN PAYMENT FOR THE PROPERTY DISPOSED OF.
B. ☐ THE NECESSARY ENTRIES HAVE BEEN MADE TO ADJUST THE ACCOUNTING RECORDS.

AMOUNT (\$)

SCHEDULE NO.

SIGNATURE

DATE

SIGNATURE

DATE

9. PROPERTY ITEMS-CONTINUED		REPORT OF TRANSFER OR OTHER DISPOSITION OF PROPERTY	
QUANTITY (OR PROP. NO.)	ITEM DESCRIPTION (GIVE FULL DETAILS INCLUDING SERIAL NUMBERS, IF ANY, AND CONDITION CODE)	INVENTORY VALUE	INVENTORY VALUE
7. PROPERTY OF OTHER: THIS TRANSACTION IS COMPLETED AND THE NECESSARY ENTRIES HAVE BEEN MADE TO ADJUST THE PROPERTY RECORDS IN ANY AND TO BE DEPOSITED TO: 8. CERTIFICATION OF PROPERTY AND FISCAL OFFICERS 8. FISCAL OFFICER: THE SUM INDICATED BELOW HAS BEEN RECEIVED IN PAYMENT FOR THE PROPERTY DESCRIBED IN THE NECESSARY ENTRIES HAVE BEEN MADE TO ADJUST THE ACCOUNTING RECORDS 9. FISCAL OFFICER: THE SUM INDICATED BELOW HAS BEEN RECEIVED IN PAYMENT FOR THE PROPERTY DESCRIBED IN THE NECESSARY ENTRIES HAVE BEEN MADE TO ADJUST THE ACCOUNTING RECORDS		1. TYPE OF TRANSACTION: ☐ TRANSFER ☐ SALE ☐ TRADE IN ☐ DONATION 2. REPORTING AGENCY: ☐ CONSTRUCTION 3. RECEIVING AGENCY: ☐ RECEIVING AGENCY FOR NAME OF PURCHASER OR DONEE 4. ORGANIZATIONAL UNIT OR ADDRESS OF PURCHASER 5. LOCATION 6. SIGNATURE 7. DATE	



United States
Department of
Agriculture

Agricultural
Research
Service

Beltsville Area
Beltsville Agricultural
Research Center

Beltsville, Maryland
20705

August 8, 1990

Mr. Frank J. Longen
Friends of Agricultural Research-Beltsville, Inc.
P. O. Box 1061
Beltsville, Maryland 20704-1061

Dear Mr. Longen:

Attached is the transfer document, form AD-107, for the Hyundai computer. Please sign the form in the appropriate space (I. C.) and return the original and one copy to this office. The address is as follows:

Clarence Keen
USDA-ARS-FMOD-PPS
Room 31, NAL Bldg.
Beltsville, Maryland 20705

If you have any questions, please contact me on 344-3343.

Sincerely,

Clarence Keen
Area Property Management Officer

From: Ron Korcak <KorcakR@ars.usda.gov>
To: SELMAIL.barc_po(mstoetze),SELMAIL.GWIA("JohnsonP@a...
Date: Thu, Mar 15, 2001 6:41 AM
Subject: Re: misc. FAR-B items

Manya - responses to questions

1. SELF monies - it is up to FAR-B to decide all aspects of who and how proposals are established. This is not something that the Area is involved in at all. I only suggested that they establish a format.
2. Sorry, cannot have the BA host their web site nor have our web master work on it.

Regards, Ron

>>> "manya stoetzel" <mstoetzel@sel.barc.usda.gov> 03/13/01 04:55PM >>>
 Phyllis and Ron: I thought I had understood Ron's comments concerning SELF until Al Demilo questioned whether Ron had said that "...ARS should be queried for proposals to use SELF monies..." The question is just whom does BA see as the pool to submit proposals to be funded by SELF? FAR-B focuses on activities within BA including the Carver Center. Should SELF funding be open to proposals benefiting groups other than SEL?

The FAR-B web site is being look at with the help of Rosannah Taylor from the Visitor's Center. Currently, the FAR-B web site resides on the server in the Hydrology Lab. - I assume because Walter Rawls used to be the BA liason to FAR-B. Question is whether or not the FAR-B web site should be moved to the BARC server; and if so, could the BA web master help to enter information to keep the site current once it gets the current update? I will NOT contact Joy McDaniel about this until I hear back from you.

Not realizing that the FAR-B newsletter already goes out to some 60 politicians in the area and State, I asked Ralph if FAR-B had ever thought about making the local politicians Honorary or Courtesy Members of FAR-B. Somehow, this suggestion has taken on a life all its own. I thought of it as a means to get FAR-B and thus BA information into the hands of the local politicians. Who knows where this will go.

I am still working to get a current and correct list of FAR-B officers and Board members. I gave Elaine an updated copy for the BA files and will send her yet another updated copy later in the week.

As you heard, Dr. Horn has agreed to be the featured speaker at the May 8th

FAR-B Annual Meeting. Today I reserved the Auditorium in Bldg 003 (11:00 am until 4:00 pm). I also reserved Room 020 for ALL DAY just in case FAR-B decides to spend money for refreshments!!

Let me know if your have concerns, questions, etc. Thanks,
 Manya

From: Frank J Longen <flongen2@juno.com>
To: rabram@rcn.com
Date: Mon, 25 Sep 2000 16:42:56 -0400
Subject: Supplement to MOU

Hi Ralph! I picked up the mail on the weekend which included two signed copies of the Supplement to cover Symposium XXIV (signed by Phyllis, that is). You are to sign them and return one copy to the Contracting Section. I'm putting one copy and the cover memo in the mail to you. Please sign it and send it as instructed in the memo. I suggest you date it 9/8, although I don't know if it makes a whole lot of difference. I'm retaining the other copy for my MOU file and will mark the signature block with a /s/ Ralph Bram - or maybe I'll bring it to the next meeting and have you sign it then. There's really no reason for you to keep a copy but if you think you should have one, I'll make another copy on the day of our meeting,.

Frank

UNITED STATES DEPARTMENT OF AGRICULTURE
EXTRAMURAL AGREEMENT

TYPE OF RESEARCH AGREEMENT Standard Memorandum of Understanding	
TITLE OF PROJECT The FAR-B Program	AGREEMENT NO. 58-32U4-M-134 PERIOD OF AGREEMENT 1-Mar-86 thru 28-Feb-91 FEDERAL OBLIGATION N/A CHANGE IN FEDERAL OBLIGATION ☐ ☐ N/A
AGENCY (Name and Address) Agricultural Research Service Beltsville Area 10300 Baltimore Avenue Beltsville, Maryland 20705-2350	CRIS NO. 1201-21010-003-00D OBLIGATION DISTRIBUTION Accounting Code N/A AUTHORITY 7 USC 3318 Amount N/A
ARS AUTHORIZED DEPARTMENTAL OFFICER'S DESIGNATED REPRESENTATIVE (Name and Address) Dr. Phyllis E. Johnson USDA, ARS, BA, AD Bldg. 003, Rm. 223, BARC-West 10300 Baltimore Avenue Beltsville, Maryland 20705-2350	COOPERATOR (Name and Address) Friends of Agricultural Research-Beltsville P.O. Box 1061 Beltsville, Maryland 20704-1061
ARS FINANCE OFFICE (Complete Mailing Address) USDA, National Finance Center 13800 Old Gentilly Road Second Floor, Post V-45 New Orleans, Louisiana 70129	COOPERATOR'S Designated Representative (Name and Address) Mr. Ralph A. Bram Friends of Agricultural Research-Beltsville P.O. Box 1061 Beltsville, Maryland 20704-1061

APPLICABLE PROVISIONS AND REGULATIONS

This Agreement includes the following:

- ☐ Statement of Work; or
☐ Project Summary; or
☐ Proposal; and
☐ Budget (Form ARS-454/455)
☐ USDA Civil Rights Poster (Form AD-475A); and

Provisions:

- ☐ General (Form ARS-452)
☐ Special (Form ARS-453)

Regulations:

- ☐ 7 CFR 3015.205 (by reference)
☐ 7 CFR 3016 (by reference)
☐ 7 CFR 3019 (by reference)
☐ 7 CFR 3015.175 (b), Copyrights (by reference)
☐ 37 CFR Part 401.14, Patents and Inventions (by reference)

Appendices and Schedules:

- ☐ Appendix A - Application for Funding (ARS-403)
☐ Appendix B - Current and Pending Federal Financial Assistance Support (ARS-408)
☐ Appendix C - Research Assurance Statement (ARS-411)
☐ Appendix D - Civil Rights Assurance Certification (ARS-405)
☐ Appendix E - Civil Rights Questionnaire (ARS-406)
☐ Appendix F - Certification Regarding Debarment, Suspension and other Responsibility Matters - Primary Covered Transactions (AD-1047)
☐ Appendix G - Certification Regarding Debarment, Suspension and other Responsibility Matters - Lower Tier Covered Transactions (AD-1048)
☐ Appendix H - Certification Regarding Drug-Free Workplace Requirements - Non-Individuals (AD-1049)
☐ Appendix I - Certification Regarding Drug-Free Workplace Requirements - Individuals (AD-1050)
☐ Appendix J - Certification/Disclosure Requirements Related to Lobbying (SF-LLL)
☐ Appendix K - Intellectual Property Rights (Applicable to International Agreements only)
☐ Appendix L - Report of Inventions and Subcontracts

Other (Specify):

- ☐ ADODR Instructions
☐ Organization Certification (Page 2)
☒ Note: This agreement has expired. We will review and resubmit to you for signature.

Payment:

- ☐ HHS/Payment Management System
☐ Treasury Check/EFT
☐ Advance Payment Authorized
☐ Pre-Award Costs Authorized (See Below)

Reporting Requirements: (select performance report frequency)

- Submit: ☐ Performance Reports ☐ Financial Reports
☐ Quarterly ☐ Quarterly
☐ Semi-annual ☐ Semi-annual
☐ Annual ☐ Annual
☐ Final ☐ Final
☐ Annual Report of Inventions and Subcontracts
 To: ☐ ADODR
☐ Sponsoring Organization

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE

AUTHORIZED DEPARTMENTAL OFFICER Signatures on page 2.	TYPED NAME Phyllis E. Johnson	DATE
--	----------------------------------	------

FOR THE PERFORMING ORGANIZATION

(Signature of persons authorized to incur contractual obligations)

SIGNATURE Signatures on page 2.	TYPED NAME AND TITLE Ralph A. Bram, President, FAR-B	DATE
SIGNATURE	TYPED NAME AND TITLE	DATE

SUBJECT: Supplement to MOU 58-32U4-M134

TO : Michael Wyckoff, Area Procurement Assistance Officer

FROM : Phyllis E. Johnson, Director, Beltsville Area

In accordance with Section C.2 of the Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc., (FAR-B) \$1,000. or more, such activity being deemed of mutual benefit to the parties involved and to the general public.

Purpose: FAR-B agrees to cooperate and assist the Beltsville Agricultural Research Center (BARC) in the organization of Beltsville Symposium XXIV "HEALTHY ANIMALS - 2000" scheduled for September 10 - 12, 2000, and to aid in the publication of the Symposium Proceedings.

Procedures: The ARS Beltsville Symposium Organizing Committee, co-chaired by Drs. Lewis Gasbarre and Joseph Urban, of the Livestock and Poultry Sciences Institute, will work with the Chair of the FAR-B Symposia Committee, Dr. Morton Beroza, to organize and plan for the September 2000 Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and the financial arrangements for the Symposium.

Responsibilities: The Director of the Beltsville Area and the President of FAR-B are responsible for approving the plans presented by the Organizing Committee. The ARS Beltsville Organizing Committee will contact and correspond with speakers and develop program announcements. FAR-B will be responsible for soliciting financial support from private industry and will also collect registration fees and disburse funds (except Federal monies) to pay the expenses of the Symposium.

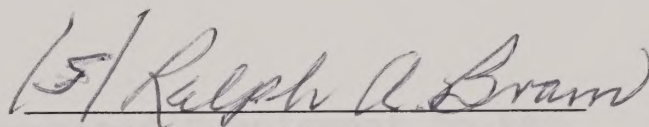
Resource Contributions: The Estimated Cost of the Symposium is \$35,000. ARS Beltsville will contribute up to \$21,000. to cover the travel and lodging of invited speakers. The registration fees collected by FAR-B and the funds solicited and received by FAR-B from industry and other sources are expected to cover the remaining expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire cost of the Symposium. Any surpluses generated by the Symposium will be retained by FAR-B.

Michael Wyckoff

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the Proceedings published, estimated to be June 30, 2001.



PHYLLIS E. JOHNSON
Director, Beltsville Area
ADODR/ARS



RALPH A. BRAM
President, Friends of Agricultural
Research-Beltsville, Inc.

Date:

8-29-00

Date:

9/8/00



FRIENDS OF AGRICULTURAL RESEARCH-BELTSVILLE, INC.

P.O. Box 1061, Beltsville, Maryland 20704-1061

December 9, 1997

Dr. Phyllis E. Johnson
Director, Beltsville Area
Room 223, Bldg. 003
USDA, Agricultural Research Service
Beltsville, MD 20705

Dear Phyllis:

I am enclosing a draft of the proposed Supplement to the Memorandum of Understanding between ARS and FAR-B which is to cover BARC Symposium XXIII, scheduled for May 3-6, 1998.

We have patterned the draft after last year's Supplement. You might note in particular the section on "Resource Contributions". Dr. Murrell had made a few changes in last year's draft, so we have used the same wording as appeared in the final copy. Feel free to make any changes you see fit. We would appreciate your then sending it on to your Procurement Office for processing. When you get the final version back for signature you could just hold it until our next Board meeting in January, at which time I could sign it for FAR-B. We would like to get a copy for our FAR-B files.

Sincerely,

Philip C. Kearney
President, FAR-B

SUBJECT: Supplement to MOU 58-32U4-M134

TO: Michael Wyckoff
Area Procurement Assistance Officer

FROM: Phyllis E. Johnson
Director, Beltsville Area

In accordance with Section C.2 of the Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc., (FAR-B) \$1,000., or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

Purpose: FAR-B agrees to cooperate and assist the Beltsville Agricultural Research Center (BARC) in the organization of Beltsville Symposium XXIII "Fresh Fruits and Vegetables: Quality and Food Safety" scheduled for May 3-6, 1998, and to aid in the publication of the Symposium Proceedings.

Procedures: The ARS Beltsville Symposium Organizing Committee, co-chaired by Dr. Kenneth C. Gross and Dr. Chen Yi Wang, of the Horticultural Crops Quality Laboratory, will work with the Chair of the FAR-B Symposia Committee, Dr. Morton Beroza, to organize and plan for the May 1998 Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and the financial arrangements for the Symposium.

Responsibilities: The Director of the Beltsville Area and the President of FAR-B are responsible for approving the plans presented by the Organizing Committee. ARS Beltsville will appoint individuals to contact and correspond with speakers and develop program announcements. FAR-B will be responsible for soliciting financial support from private industry and will also collect registration fees and disburse funds (except Federal monies) to support the expenses of the Symposium.

Resource Contributions: The Estimated Cost of the Symposium is \$50,000. ARS Beltsville will contribute up to \$16,000. FAR-B will provide in advance \$6,000. to cover lodging for invited speakers. The registration fees collected by FAR-B and the funds solicited and received by FAR-B from industry, foundations, and other sources are expected to cover the remaining expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire cost of the Symposium. Any surpluses generated by the Symposium will be retained by FAR-B.

Michael Wyckoff

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be December 31, 1998.

PHYLLIS E. JOHNSON
Director, Beltsville Area
ADODR/ARS

PHILIP C. KEARNEY
President, Friends of
Agricultural Research-
Beltsville, Inc.

DATE: _____

DATE: _____

orig to
Adeline
4/21/97

SUBJECT: Supplement to MOU 58-32U4-M134

TO: Michael Wyckoff
Area Procurement Assistance Officer

FROM: K. Darwin Murrell
Director, Beltsville Area

In accordance with Section C.2 of the Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc., (FAR-B) \$1,000., or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

Purpose: FAR-B agrees to cooperate and assist the Beltsville Agricultural Research Center (BARC) in the organization of Beltsville Symposium XXII "Beneficial Co-Utilization of Agricultural, Municipal, and Industrial By-Products," scheduled for May 4-8, 1997, and to aid in the publication of the Symposium Proceedings.

Procedures: The ARS Beltsville Symposium Organizing Committee, co-chaired by Dr. Ron Korcak, Fruit Laboratory; Dr. Robert Wright, Environmental Chemistry Laboratory; and Dr. Patricia Millner, Soil Microbiology Systems Laboratory, will work with the Chair of the FAR-B Symposia Committee, Dr. Morton Beroza, to organize and plan for the May 1997 Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and the financial arrangements for the Symposium.

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Resource Contributions: The Estimated Cost of the Symposium is \$50,000. ARS Beltsville will contribute up to \$16,000. FAR-B will provide in advance \$6,000 to cover lodging for invited speakers. The registration fees collected by FAR-B and the funds received from industry, foundations, and other sources by FAR-B are expected to cover the remaining expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire cost of the Symposium. Any surpluses generated by the Symposium will be retained by FAR-B.

Michael Wycoff

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be December 31, 1997.

K. Darwin Murrell

K. DARWIN MURRELL
Director, Beltsville Area
ADODR/ARS

Philip C. Kearney

PHILIP C. KEARNEY
President, Friends of
Agricultural Research-
Beltsville, Inc.

DATE:

April 18, 1997

DATE:

April 18, 1997

SUBJECT: Supplement to MOU 58-32U4-M134

TO: Michael Wyckoff
Area Procurement Assistance Officer

FROM: K. Darwin Murrell
Director, Beltsville Area

In accordance with Section C.2 of the Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc., (FAR-B) \$1,000., or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

Purpose: FAR-B agrees to cooperate and assist the Beltsville Agricultural Research Center (BARC) in the organization of Beltsville Symposium XXII "Beneficial Co-Utilization of Agricultural, Municipal, and Industrial By-Products", scheduled for May 4-8, 1997, and to aid in the publication of the Symposium Proceedings.

Procedures: The ARS Beltsville Symposium Organizing Committee, co-chaired by Dr. Ron Korcak, Fruit Laboratory; Dr. Robert Wright, Environmental Chemistry Laboratory; and Dr. Patricia Millner, Soil Microbiology Systems Laboratory, will work with the Chair of the FAR-B Symposia Committee, Dr. Morton Beroza, to organize and plan for the May 1997 Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and the financial arrangements for the Symposium.

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Resource Contributions: The Estimated Cost of the Symposium is \$50,000. ARS Beltsville will contribute \$20,000. The registration fees collected by FAR-B and the funds received from industry, foundations, and other sources by FAR-B are expected to cover the estimated expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire cost of the Symposium.

Michael Wycoff

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be December 31, 1997.

K. DARWIN MURRELL
Director, Beltsville Area
ADODR/ARS

PHILIP C. KEARNEY
President, Friends of
Agricultural Research-
Beltsville, Inc.

DATE: _____

DATE: _____



FRIENDS OF AGRICULTURAL RESEARCH—BELTSVILLE, INC.

P.O. Box 1061, Beltsville, Maryland 20704-1061

December 10, 1996

Dr. K. Darwin Murrell
Director, Beltsville Area
Room 223, Bldg. 003
USDA, Agricultural Research Service
Beltsville, MD 20705

Dear Darwin:

I am enclosing a draft of the proposed Supplement to the Memorandum of Understanding between ARS and FAR-B which is to cover the upcoming Symposium XXII. We have patterned it after Supplements prepared in previous years and believe it is pretty much in order. However, please review it and feel free to make any changes necessary. We would appreciate it if you would then send it on to your Procurement Office for processing. When you get the final version back for signature you could just hold it until our next Board meeting in January, at which time I could sign it for FAR-B. We would like to get a copy for our FAR-B files.

Sincerely,

Philip C. Kearney
President, FAR-B

SUBJECT: Supplement to MOU 58-32U4-M134

TO: Michael Wyckoff
Area Procurement Assistance Officer

FROM: K. Darwin Murrell
Director, Beltsville Area

In accordance with Section C.2 of the Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc., (FAR-B) \$1,000., or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

Purpose: FAR-B agrees to cooperate and assist the Beltsville Agricultural Research Center (BARC) in the organization of Beltsville Symposium XXII "Beneficial Co-Utilization of Agricultural, Municipal, and Industrial By-Products", scheduled for May 4-8, 1997, and to aid in the publication of the Symposium Proceedings.

Procedures: The ARS Beltsville Symposium Organizing Committee, co-chaired by Dr. Ron Korcak, Fruit Laboratory; Dr. Robert Wright, Environmental Chemistry Laboratory; and Dr. Patricia Millner, Soil Microbiology Systems Laboratory, will work with the Chair of the FAR-B Symposia Committee, Dr. Morton Beroza, to organize and plan for the May 1997 Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and the financial arrangements for the Symposium.

Responsibilities: The Director of the Beltsville Area and the President of FAR-B are responsible for approving the plans presented by the Organizing Committee. ARS Beltsville will appoint individuals to contact and correspond with speakers and develop program announcements. FAR-B will be responsible for soliciting financial support from private industry and will also collect registration fees and disburse funds (except Federal monies) to support the expenses of the Symposium.

Resource Contributions: The Estimated Cost of the Symposium is \$50,000. ARS Beltsville will contribute \$20,000. The registration fees collected by FAR-B and the funds received from industry, foundations, and other sources by FAR-B are expected to cover the estimated expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire cost of the Symposium.

Michael Wycoff

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be December 31, 1997.

K. DARWIN MURRELL
Director, Beltsville Area
ADODR/ARS

PHILIP C. KEARNEY
President, Friends of
Agricultural Research-
Beltsville, Inc.

DATE: _____

DATE: _____

Sincerely,

Frank Brown
Meeting Coordinator, Room 2

February 2, 1996

Dr. Jan Van Schilfgaarde
Acting Director, Beltsville Area
Room 223, Bldg. 003
USDA, Agricultural Research Service
Beltsville, MD 20705

Dear Jan:

I am enclosing a draft of a proposed Supplement to the Memorandum of Understanding between ARS and FAR-B which is to cover the upcoming Symposium XXI. I have patterned it after Supplements prepared in previous years and believe it is pretty much in order. However, please review it and feel free to make any changes necessary. I would appreciate it if you would then send it on to your Procurement Office for processing. When you get the final version back for signature you could just hold it until our next Board Meeting on February 13, at which time I could sign it for FAR-B. I would like to get a signed copy for our FAR-B files. Thanks.

Sincerely,

Frank Longen
Acting President, FAR-B

Original Approved

SUBJECT: Supplement to MOU 58-32U4-M134

TO: Michael Wyckoff
Area Procurement Assistance Officer

FROM: Jan Van Schilfgaarde
Acting Director, Beltsville Area

In accordance with Section C.2 of the Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc., (FAR-B) \$1,000., or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

Purpose: FAR-B agrees to cooperate and assist the Beltsville Agricultural Research Center (BARC) in the organization of Beltsville Symposium XXI "Global Genetic Resources - Access, Ownership, and Intellectual Property Rights" scheduled for May 19-22, 1996, and to aid in the publication of the Symposium Proceedings.

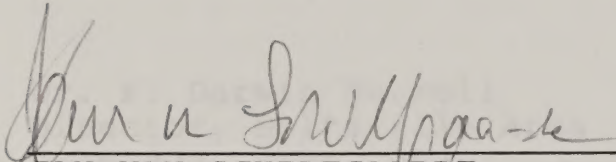
Procedures: The ARS Beltsville Symposium Organizing Committee, co-chaired by Dr. Amy Y. Rossman, Systematic Botany and Mycology Laboratory, and Dr. Thomas Elias, National Arboretum, will work with the Chair of the FAR-B Symposia Committee, Dr. Morton Beroza, to organize and plan for the May 1996 Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and the financial arrangements for the Symposium.

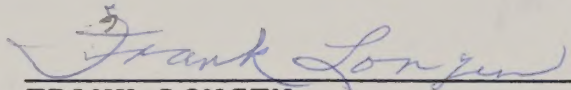
Responsibilities: The Director of the Beltsville Area and the President of FAR-B are responsible for approving the plans presented by the Organizing Committee. ARS Beltsville will appoint individuals to contact and correspond with speakers and develop program announcements. FAR-B will be responsible for soliciting financial support from private industry and will also collect registration fees and disburse funds (except Federal monies) to support the expenses of the Symposium.

Resource Contributions: The Estimated Cost of the Symposium is \$50,000. ARS Beltsville will contribute \$20,000. The registration fees collected by FAR-B and the funds received from industry, foundations, and other sources by FAR-B are expected to cover the estimated remaining expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire cost of the Symposium.

Michael Wyckoff

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be December 31, 1996.


JAN VAN SCHILFGAARDE
Acting Director, Beltsville Area
ADODR/ARS


FRANK LONGEN
Acting President, Friends
of Agricultural Research-
Beltsville, Inc.

DATE: _____

2/13/96

DATE: _____

2/13/96



FRIENDS OF AGRICULTURAL RESEARCH-BELTSVILLE, Inc.

P.O. Box 1061
Beltsville, Maryland 20704-1061

January 30, 1995

*Gordon -
Please
handle
KDM*

Dr. K. Darwin Murrell
Director, Beltsville Area
Room 223, Bldg. 003
USDA, Agricultural Research Service
Beltsville, MD 20705

Dear Darwin:

I am enclosing a draft of a proposed Supplement to the Memorandum of Understanding between ARS and FAR-B which is to cover the upcoming Symposium XX. I have patterned it after Supplements prepared in previous years and believe it is pretty much in order. However, please review it and feel free to make any changes necessary. I would appreciate it if you would then

- ① send it on to your Procurement Office for processing. When you get the final version back for signature you could just
- ② hold it until our next Board Meeting on February 14, at which time John could sign it for FAR-B. I would like to get a signed
- ③ copy for our FAR-B files. Thanks.

Sincerely yours,

Frank

Frank Longen
FAR-B

80:64 9 FEB 6 85

RECEIVED
FEB 6 1995
FARMER

SUBJECT: Supplement to MOU 58-32U4-M134

TO: Michael Wyckoff
Area Procurement Assistance Officer

FROM: K. Darwin Murrell
Director, Beltsville Area

In accordance with Section C.2 of the Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc., (FAR-B) \$1,000., or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

Purpose: FAR-B agrees to cooperate and assist the Beltsville Agricultural Research Center (BARC) in the organization of Beltsville Symposium XX "Biotechnology's Role in the Genetic Improvement of Farm Animals" scheduled for May 14-17, 1995, and to aid in the publication of the Symposium proceedings.

Procedures: The ARS Beltsville Symposium Organizing Committee, cochaired by Dr. H. Duane Norman, Animal Improvement Programs Laboratory, and Dr. Vernon Pursel, Gene Evaluation and Mapping Laboratory, BARC, will work with the Chair of the FAR-B Symposia Committee, Dr. Morton Beroza, to organize and plan for the May 1995 Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and financial arrangements for the Symposium.

Responsibilities: The Director of the Beltsville Area and the President of FAR-B are responsible for approving the plans presented by the Organizing Committee. ARS Beltsville will appoint individuals to contact and correspond with speakers and develop program announcements. FAR-B will be responsible for soliciting financial support from private industry and will also collect registration fees and disburse funds (except Federal monies) to support the expenses of the Symposium.

Resource Contributions: The Estimated Cost of the Symposium is \$50,000. ARS Beltsville will contribute \$20,000. The registration fees collected by FAR-B and the funds received from industry, foundations, and other sources by FAR-B are expected to cover the estimated remaining expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire cost of the Symposium.

Michael Wyckoff

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be December 31, 1995.

K. DARWIN MURRELL
Director, Beltsville Area
ADODR/ARS

JOHN G. MOSEMAN
President, Friends of
Agricultural Research-
Beltsville, Inc.

DATE: _____

DATE: _____



United States
Department of
Agriculture

Agricultural
Research
Service

Beltsville Area
Director's Office

7. Long
Beltsville, Maryland
20705

February 21, 1991

SUBJECT: Supplement to MOU 58-32U4-M134

TO: Robert Muniak
Area Procurement Assistance Officer/Elect

FROM: Essex E. Finney, Jr.
Director

In accordance with Section C.2 of the Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc. (FAR-B) \$1,000 or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

Purpose: FAR-B agrees to cooperate and assist the Agricultural Research Service (ARS) Beltsville in the organization of Beltsville Symposium XVI "Photomorphogenesis in Plants: Emerging Strategies for Crop Improvement," scheduled for September 22-27, 1991, and to aid in the publication of the Symposium Proceedings.

Procedures: The ARS Beltsville Symposium Organizing Committee, cochaired by Dr. William J. VanDerWoude and Dr. Steven J. Britz, Beltsville Agricultural Research Center, will work with the Chair of the FAR-B Symposia Committee, Dr. George W. Irving, Jr., to organize and plan for the September 1991 Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and financial arrangements for the Symposium.

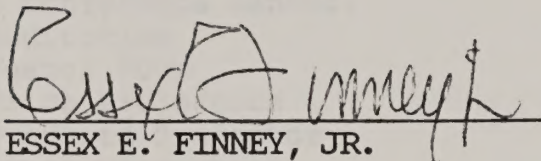
Responsibilities: The Director of the Beltsville Area and the President of FAR-B are responsible for approving the plans presented by the Organizing Committee. ARS Beltsville will appoint individuals to contact and correspond with speakers and develop the program announcements. FAR-B will be responsible for soliciting financial support from private industry and will also collect registration fees and disburse funds (except Federal monies) to support the expenses of the Symposium.

Resource Contributions: The Estimated cost of the Symposium is \$62,000. ARS Beltsville will contribute \$22,000. The registration fees collected by FAR-B and the funds solicited from industry by FAR-B are expected to cover the estimated remaining expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire costs of the Symposium.

Robert Muniak

2

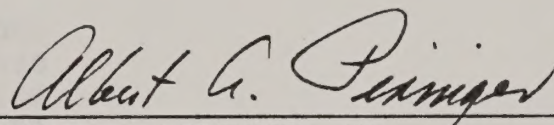
Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be December 31, 1992.



ESSEX E. FINNEY, JR.

Director
Beltsville Area
ADODR/ARS

DATE: 3-12-91



ALBERT A. PIRINGER, JR.

President, Friends of Agricultural
Research-Beltsville, Inc.

DATE: 12 MAR 91

Beltsville Symposium XVI

Anticipated Expenses

Page Charges & Proceedings	10,000
Postage	2,000
Duplication	1,400
Distribution (local)	700
Office Supplies, envelopes	300
Printing	2,000
Poster Boards (100)	??
Name Badges	300
Signs	300
Phone Line in B-046A	600
UMUC Conference Center:	
Auditorium	3,000
Poster Room	1,400
Slide Projectors	160
Overhead Projector	80
Extra Microphone	52
Coffee breaks (7x250x\$2.50)	4,375
Reception: (250 persons)	
Open Bar (wine & beer, 2 hr)	1,750
Meat & Cheese Platters	800
Fresh Fruit Trays	440
Banquet (250 x \$30)	7,500
Speaker Travel Support	20,000

TOTAL

57,157

Available & Anticipated Funds

WRU Account (all other)	22,000
FAR-B (proposed)	10,000
U. MD Agric. Exp. Station (confirmed)	3,500 (+ \$1500 for students)
CSRS Conference Grant (\$6000 ??)	

Subtotal 35,500

Registration Fees (see below) 26,375

TOTAL Estimated Funds

61,875

REGISTRATION FEES:

<u>Category</u>	<u>Persons</u>	<u>Fee</u>	<u>Est. Receipts</u>
Speakers - Lead-Off	15	0	0
Speakers - Other	35	0	0
Beltsville Area	30	75	2,250
Student	30	75	2,250
Regular	125	175	21,875
VIP	25	0	0
<u>Total estimated registration fees</u>	260		<u>26,375</u>

Beltsville Symposium XVI

Photomorphogenesis in Plants: Emerging Strategies for Crop Improvement.

September 22 - 27, 1991

University of Maryland University College Conference Center
College Park, Maryland

Held jointly with the 1991 European Photomorphogenesis Symposium

1991 will mark the fortieth anniversary of the beginning of phytochrome research. In 1951, scientists at Beltsville, Maryland observed the phenomenon of red / far-red reversibility of photoresponses, in seed germination and in the photoperiodic control of flowering, and predicted the existence of the photoreversible photoreceptor. Approximately two decades of work by investigators from many nations led ultimately to the isolation of the pigment.

The 1991 Beltsville Symposium will encompass recent progress in photomorphogenesis research and related, emerging strategies for plant improvement. All who are interested in this rapidly advancing research area are invited. The participation of students and post-docs is encouraged. The symposium will honor early pioneers in phytochrome research. Visits to the Beltsville Agricultural Research Center (nearby) and the site of the early phytochrome work will be conducted.

Symposium sessions will consist of both "lead-off" and selected shorter talks. A large number of poster presentations is anticipated. Posters will be available for viewing throughout the meeting and specifically scheduled for viewing during two evening sessions. Arrangements are being made for the publication of a symposium issue of *Photochemistry and Photobiology*. Speakers and other participants will be invited to contribute manuscripts describing their presented work, for peer-review and publication in this proceedings issue.

Preliminary Schedule

Sunday, 9/22/91		Registration and Evening Reception
Monday	a.m.	Session 1. Reflections on the Early Years of Phytochrome Research
		Session 2. Phytochrome function in the natural environment
	p.m.	Session 3. Photoperiodism
	evening	Posters
Tuesday	a.m.	Session 4. Blue light photoreception, phototropism, and UV photoreception
	p.m.	Session 5. Phytochrome mutants and transgenic plants
	evening	Posters
Wednesday	a.m.	Session 6. Phytochrome regulated gene expression
	p.m.	Excursion
Thursday	a.m.	Session 7. Light mediated signal transduction
	p.m.	Session 8. Phytochrome structure and properties
		Session 9. Opportunities and Future Research Directions
	evening	Banquet
Friday, 9/27/91		Departure

Sponsored by

Beltsville Area, Agricultural Research Service

with the cooperation of

Friends of Agricultural Research-Beltsville, Inc.

Location and Accommodations

In view of ongoing building renovations at Beltsville, all formal symposium activities will be held nearby at the Conference Center of the University of Maryland University College. The Center is located at University Blvd. and Adelphi Road in College Park, Maryland, 8 miles northeast of the U.S. Capitol in Washington, D.C. All necessary facilities, including dining, comfortable lodging (100 rooms), and ample parking, are conveniently available at the Center. Daily room cost is: Double – \$40 per person; Single – \$65 (+5% tax, breakfast not included). Information on local motels will be provided upon request.

Transportation

Three airports serve the Washington, D.C. area:

- (1) Baltimore-Washington International (BWI) is the most convenient and provides direct limousine service to the Beltsville/College Park area.
- (2) National Airport (DCA) in Washington, D.C. is serviced by the Metro (rail) transportation system. Travel to the New Carrollton Metro station, and then to College Park (8 miles) by taxi.
- (3) Dulles International Airport (IAD) is located in Virginia, 25 miles west of National Airport. Ground transportation is provided by the Washington Flyer shuttle service.

Detailed information on local ground transportation will be sent to registrants.

Registration Fees

Regular (includes proceedings, reception, banquet)	\$ 175.00
Late Registration (Postmarked after July 15, 1991)	\$ 225.00
Student (graduate & undergraduate; includes proceedings, reception, banquet)	\$ 75.00
Additional Banquet ticket	\$ 30.00
Additional Reception ticket	\$ 10.00
(Other meals will be purchased on a cash basis)	

Preliminary Registration

Those planning to attend the symposium are requested to return the enclosed preregistration form as soon as possible. Preregistrants will be sent the 2nd announcement. It will contain the final program, invoice for charges, poster information, and abstract forms. Abstracts (300 word max.) will be due July 15, 1991 (postmark).

Please Circulate This Information

Please photocopy and distribute this announcement to colleagues who may be interested. Thank you.

Symposium Co-chairmen

William J. VanDerWoude and Steven J. Britz
Climate Stress Laboratory, USDA, ARS
Bldg. 046A, Beltsville Agricultural Research Center
10300 Baltimore Blvd.
Beltsville, Maryland 20705-2350

Telephone: (301) 344-3607
Fax: (301) 344-4626
Telex: 7402411 CLIM
Bitnet: wvanderwoude@umdars

Session

2. Phytochrome function in the natural environment. (Monday a.m. #2)

J. J. Casal, Argentina: "Phytochrome and carbon partitioning: Mechanisms and ecological significance."

3. Photoperiodism. (Monday p.m.)

S. D. O'Neill, Davis, CA: "The photoperiodic control of flowering: Are we any closer to the mechanism?"

P. Lumsden, Lancashire, UK: "Roles for phytochrome in photoperiodism".

4. Blue light photoreception, phototropism, and UV photoreception. (Tuesday a.m.)

W. R. Briggs, Stanford, CA: "Early events following blue light perception in pea epicotyls and maize coleoptiles."

K. L. Poff, Lansing, MI: "Adaptation of phototropism: An involvement of phytochrome".

M Wada, Tokyo, Japan: "Is the blue light photoreceptor the only photoreceptor for phototropism?"

5. Phytochrome mutants and transgenic plants. (Tuesday p.m..)

R. E. Kendrick, Netherlands: "Mutants as an aid in assigning function(s) to different phytochromes."

R. D. Vierstra, Madison, WI: "Structural and functional analysis of phytochrome using transgenic plants."

H. Smith, Leicester, UK: "Analysis of plant responses to the natural light environment using transgenic plants."

6. Phytochrome regulated gene expression. (Wednesday a.m.)

P. H. Quail, Albany, CA: "Phytochrome-regulated *phyA* gene expression."

E. M. Tobin, Los Angeles, CA: (awaiting title)

7. Light mediated signal transduction. (Thursday a.m.)

E. Schäfer, Freiberg, Germany: "Approaches to analyse light mediated signal transduction."

8. Phytochrome structure and properties. (Thursday p.m. #1)

B. Thomas, Littlehampton, UK: "Phytochrome Characterization – some means to an end".

M. Furuya, Japan: "Structure and function of diverse phytochrome types and gene-engineered phytochromes."

9. Opportunities and Future Research Directions. (Thursday p.m. #2)

H. Mohr, Freiburg, Germany. "Success and failure in phytochrome research: What can we learn from the past?"

SUBJECT: Supplement to MOU 58-32U4-M134

TO: Michael Wyckoff
Area Procurement Assistance Officer

FROM: E. E. Finney, Jr.
Director

In accordance with Section C.2 of the Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc., (FAR-B) \$1,000, or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

Purpose: FAR-B agrees to cooperate and assist the Agricultural Research Service (ARS) Beltsville in the organization of Beltsville Symposium XVII "Agricultural Water Quality Priorities, A Team Approach for Conserving Natural Resources" scheduled for May 4-8, 1992, and to aid in the publication of the Symposium Proceedings.

Procedures: The ARS Beltsville Symposium Organizing Committee, cochaired by Dr. Timothy J. Gish and Dr. A Sadeghi, Beltsville Agricultural Research Center, will work with the Chair of the FAR-B Symposia Committee, Dr. George W. Irving, Jr., to organize and plan for the May 1992 Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and financial arrangements for the Symposium.

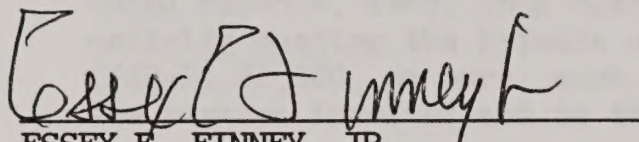
Responsibilities: The Director of the Beltsville Area and the President of FAR-B are responsible for approving the plans presented by the Organizing Committee. ARS Beltsville will appoint individuals to contact and correspond with speakers and develop and program announcements. FAR-B will be responsible for soliciting financial support from private industry and will also collect registration fees and disburse funds (except Federal monies) to support the expenses of the Symposium.

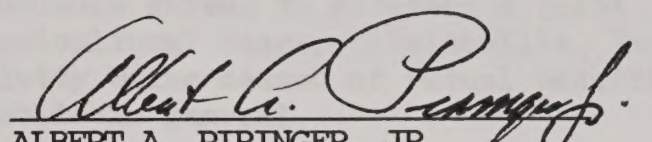
Resource Contributions: The Estimated Cost of the Symposium is \$50,000. ARS Beltsville will contribute \$20,000. The registration fees collected by FAR-B and the funds received from industry, foundations, and other sources by FAR-B are expected to cover the estimated remaining expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire costs of the Symposium.

Michael Wyckoff

2

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be December 31, 1992.


ESSEX E. FINNEY, JR.
Director, Beltsville Area
ADODR/ARS


ALBERT A. PIRINGER, JR.
President, Friends of Agricultural
Research-Beltsville, Inc.

DATE: 2-11-92

DATE: FEB 11, 1992

Robert Muniak

DRAFT

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be December 31, 1992.

SUBJECT: Supplement to MOU 58-32U4-M134

TO: Robert Muniak
Area Procurement Assistance Officer

FROM: Essex E. Finney, Jr.
Director

In accordance with Section C.2 of the Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc. (FAR-B) \$1,000. or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

Purpose: FAR-B agrees to cooperate and assist the Agricultural Research Service (ARS) Beltsville in the organization of Beltsville Symposium XVII "Agricultural Water Quality Priorities, A Team Approach for Conserving Natural Resources" scheduled for May 4 - 8, 1992, and to aid in the publication of the Symposium Proceedings.

Procedures: The ARS Beltsville Symposium Organizing Committee, cochaired by Dr. Timothy J. Gish and Dr. A. Sadeghi, Beltsville Agricultural Research Center, will work with the Chair of the FAR-B Symposia Committee, Dr. George W. Irving, Jr., to organize and plan for the May 1991 Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and financial arrangements for the Symposium.

Responsibilities: The Director of the Beltsville Area and the President of FAR-B are responsible for approving the plans presented by the Organizing Committee. ARS Beltsville will appoint individuals to contact and correspond with speakers and develop the program announcements. FAR-B will be responsible for soliciting financial support from private industry and will also collect registration fees and disburse funds (except Federal monies) to support the expenses of the Symposium.

Resource Contributions: The Estimated Cost of the Symposium is \$ _____. ARS Beltsville will contribute \$ _____. The registration fees collected by FAR-B and the funds solicited from industry by FAR-B are expected to cover the estimated remaining expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire costs of the Symposium.

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be December 31, 1992.

ALBERT A. PIRINGER, JR.
President, Friends of Agricultural
Research-Belleville, Inc.

ESSEX E. WINNEY, JR.
Director
Belleville Area
ADDER/ARS

DATE:

DATE:

April 12, 1990

Dr. Waldemar Klassen
Dr. Edward B. Knipling

At the time of the move of the Area Office from Bldg. 003 to NAL I reviewed some of the early BARC/FAR-B files and located a Supplement to our Memorandum of Understanding which specifically covered Symposium XII in 1987. However, there were no Supplements to cover Symposium XIII in 1988 and Symposium XIV in 1989. We have executed a new Supplement to cover Symposium XV coming up in May but in talking with Jack Boyett, Area Administrative Officer, he felt we should have in the files executed Supplements to cover the symposia in 1988 and 1989. The Supplements would have been executed in January of those years. Mr. Boyett's office has prepared the Supplements in question based on information I provided and has returned them to me to obtain the necessary signatures. I have obtained Russ Steere's signature (as FAR-B President at that time). I would appreciate your signing the Supplement which should have been executed during the tenure of each of you as Area Director. I have taken the liberty of showing a January work date for the two years involved. Please return the signed copy to me at my home address: 10114 Towhee Ave., Adelphi, MD 20783. I will see that they are sent to Mr. Boyett's office for inclusion in pertinent Area Office files.

If you wish to discuss this with me, please call me on 434-4795.

Sincerely yours,

Frank Longen, Treasurer
FAR-B

Frank Longen, Treasurer
FAR-B

PS: When these are signed, I would appreciate your sending me copies for my files. Thanks.

April 12, 1960

Dr. William H. Mason
Dr. Edward E. Knipping

At the time of the move of the Area Office from Mpls. 003 to Mpls. 001 I reviewed some of the early HANCOCK files and located a Supplement to our Memorandum of Understanding which specifically covered Symposium XII in 1957. However, there were no Supplements to cover Symposium XIII in 1958 and Symposium XIV in 1959. We have executed a new Supplement to cover Symposium XV coming up in May but in talking with Jack Boyett, Area Administrative Officer, he felt we should have in the files executed Supplements to cover the symposia in 1958 and 1959. The Supplements would have been executed in January of those years. Mr. Boyett's office has prepared the Supplements in question based on information I provided and has returned them to me to obtain the necessary signatures. I have obtained Ross Steere's signature (as VAB-B President at that time). I would appreciate your signing the Supplement which should have been executed during the tenure of each of you as Area Director. I have taken the liberty of showing a January work date for the two years involved. Please return the signed copy to me at my home address: 10114 Torrey Ave., Adelphi, MD 20739. I will see that they are sent to Mr. Boyett's office for inclusion in pertinent Area Office files.

If you wish to discuss this with me, please call me on 434-1995.

Frank Jensen, Treasurer
VAB-B

4
X

February 14, 1990

Ms. Dana Lamberti
10030 Baltimore Blvd.
4th Floor, Room 429, NAL
Beltsville, MD 20705

Dear Ms. Lamberti:

Thanks for sending me the drafts for the Supplement to MOU 58-32U4-M134 covering the BARC Symposia for the years 1988 and 1989. I should have mentioned to you that the chairpersons change from year-to-year. However, I have penned in the names of the co-chairs for each symposium. Also, I did not know whether these Supplements would be signed with a current date or back-dated to the respective years. It will make a difference as to who signs for FAR-B, as you will see by my notes on the second page of each Supplement. Perhaps Jack can give us some guidance on this. If there is any questions we need to resolve, give me a call on 434-4795.

Sincerely yours,

Frank Longen, Treasurer
FAR-B

PS: When these are signed, I would appreciate your sending me copies for my files. Thanks.

February 14, 1990

Ms. Dana Lambert
10030 Baltimore Blvd.
4th Floor, Room 420, WAI
Beltsville, MD 20705

Dear Ms. Lambert:

Thanks for sending me the draft for the Supplement to
WOU 88-3204-W34 covering the BARG Symposium for the years
1988 and 1989. I should have mentioned to you that the chair-
persons change from year-to-year. However, I have penned in
the names of the co-chairs for each symposium. Also, I did not
know whether these Supplements would be signed with a current
date or back-dated to the respective years. It will make a
difference as to who signs for FAR-B, as you will see by my
notes on the second page of each Supplement. Perhaps Jack
can give us some guidance on this. If there is any questions
we need to resolve, give me a call on 434-4795.

Sincerely yours,

Frank Longen, Treasurer
FAR-B

PS: When these are signed, I would appreciate your sending
me copies for my files. Thanks.



United States
Department of
Agriculture

Agricultural
Research
Service

Beltsville Area
Beltsville Agricultural
Research Center

Beltsville, Maryland
20705

February 13, 1990

Mr. Frank Longen
10114 Towhee
Adelphia, Maryland 20783

Dear Mr. Longen,

Enclosed, please find draft supplements for the BARC Symposiums for the years 1988 and 1989. Please review these drafts and make any changes you feel are necessary. Please return these to:

Dana Lamberti
10030 Balitmore Boulevard
4th Floor, Room 429, NAL
Beltsville, Maryland 20705

Thank you for your cooperation.

Sincerely,

Dana M. Lamberti

Dana M. Lamberti
Secretary for
Beltsville Area Administrative Officer

*Returned for further
action
2/15/90*



United States
Department of
Agriculture

Agricultural
Research
Service

Beltsville Area
Beltsville Agricultural
Research Center

Beltsville, Maryland
20705

March 29, 1990

Mr. Frank Longen
10114 Towhee
Adelphia, Maryland 20783

Dear Mr. Longen,

Enclosed, please find the corrected and final versions of the supplements for the BARC Symposiums for fiscal years 1988 and 1989. Please have these signed by the individuals listed. Since we are reconstructing our records, please back date these appropriately and return them to:

Dana Lamberti
10030 Baltimore Boulevard
4th Floor, Room 429, NAL
Beltsville, Maryland 20705

Your cooperation and assistance in this matter is appreciated.

Sincerely,

Dana M. Lamberti

Dana M. Lamberti
Secretary for
Beltsville Area Administrative Officer

*Returned for further
correction
JH
4/4/90*

Resource Contributions: The estimated cost of the Symposium is \$45,000. ARS Beltsville will contribute \$10,000, and NASA Goddard Space Flight Center will contribute \$6,000. The registration fees collected by FNR-B and the funds solicited from industry by FNR-B are expected to cover the estimated remaining expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire costs of the Symposium.



United States
Department of
Agriculture

Agricultural
Research
Service

Beltsville Area
Director's Office

Beltsville, Maryland
20705

FEB 13 1990

SUBJECT: Supplement to MOU 58-32U4-M134

TO: Paulette Roseboro
Area Procurement Assistance Officer

FROM: Essex E. Finney, Jr.
Acting Director

In accordance with Section C.2 of the subject Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc. (FAR-B) \$1,000 or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

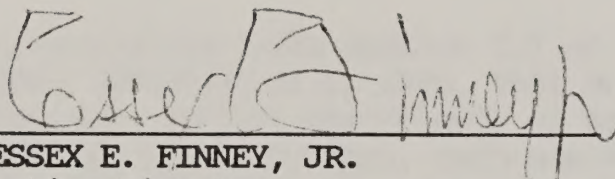
Purpose: FAR-B agrees to cooperate and assist Agricultural Research Service (ARS) Beltsville in the organization of Beltsville Symposium XV "Remote Sensing for Agriculture", scheduled for May 16-18, 1990, and to aid in the publication of the Symposium proceedings. This Symposium is co-sponsored by the Goddard Space Flight Center, National Aeronautics and Space Administration (NASA), and all sessions will be held at Goddard because of the planned renovation of the auditorium at the Beltsville Agricultural Research Center.

Procedures: The ARS Beltsville Symposium Organizing Committee, co-chaired by Dr. John C. Price, Beltsville Agricultural Research Center, and Dr. Darrel L. Williams, NASA-GSFC, will work with the Chair of the FAR-B Symposia Committee, Dr. George W. Irving, Jr., to organize and plan for the May 1990, Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and financial arrangements for the Symposium.

Responsibilities: The Director of the Beltsville Area and the President of FAR-B are responsible for approving the plans presented by the Organizing Committee. ARS Beltsville will appoint individuals to contact and correspond with speakers and develop the program announcements. FAR-B will be responsible for soliciting financial support from private industry and will also collect registration fees and disburse funds (except Federal monies) to support the expenses of the Symposium.

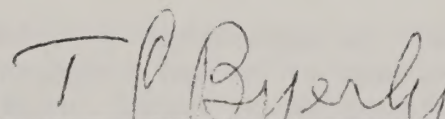
Resource Contributions: The estimated cost of the Symposium is \$45,000. ARS Beltsville will contribute \$10,000, and NASA Goddard Space Flight Center will contribute \$6,000. The registration fees collected by FAR-B and the funds solicited from industry by FAR-B are expected to cover the estimated remaining expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire costs of the Symposium.

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be July 31, 1991.



ESSEX E. FINNEY, JR.
Acting Director
Beltsville Area
ADODR/ARS

Date: JAN 24 1990



T. C. BYERLY
President, Friends of Agricultural
Research-Beltsville, Inc.

Date: FEB 13 1990

SUBJECT: Supplement to MOU 58-32U4-M134

TO: Paulette Roseboro
Area Procurement Assistance Officer

FROM: E. B. Knippling
Director

*D.C. Mayten
for*

In accordance with Section C.2 of the subject Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville, Inc. (FAR-B) \$1,000 or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

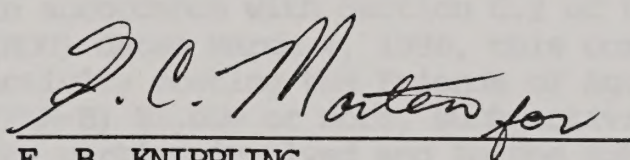
Purpose: FAR-B agrees to cooperate and assist Agricultural Research Service (ARS) Beltsville in the organization of Beltsville Symposium XIV "The Rhizosphere and Plant Growth", scheduled for May 8-11, 1989, and to aid in the publication of the Symposium proceedings.

Procedures: The ARS Beltsville Symposium Organizing Committee, co-chaired by Dr. Donald L. Keister and Dr. George C. Papavizas Beltsville Agricultural Research Center, will work with the Chair of the FAR-B Symposia Committee, Dr. George W. Irving, Jr., to organize and plan for the May 1989, Symposium. Periodic reports will be made to the Beltsville Area Director and to the FAR-B Board of Directors on the program plans and financial arrangements for the Symposium.

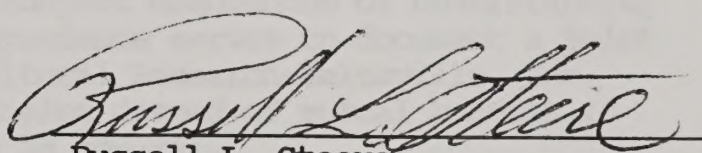
Responsibilities: The Director of the Beltsville Area and the President of FAR-B are responsible for approving the plans presented by the Organizing Committee. ARS Beltsville will appoint individuals to contact and correspond with speakers and develop the program announcements. FAR-B will be responsible for soliciting financial support from private industry and will also collect registration fees and disburse funds (except Federal monies) to support the expenses of the Symposium.

Resource Contributions: The estimated cost of the Symposium is \$50,000. ARS Beltsville will contribute \$10,000. The registration fees collected by FAR-B and the funds solicited from industry by FAR-B are expected to cover the estimated remaining expenses of the Symposium. It is anticipated that these sources of funding will be adequate to cover the entire costs of the Symposium.

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be July 31, 1990.



E. B. KNIPPLING
Director
Beltsville Area
ADODR/ARS



Russell L. Steere
President, Friends of Agricultural
Research-Beltsville, Inc.

Date: January 9, 1989

Date: January 9, 1989

Duration: This Supplement will remain in effect until such time as the Symposium is completed and the proceedings published, estimated to be July 31, 1989.

Waldemar Klassen

WALDEMAR KLASSEN
Director
Beltsville Area
ADODR/ARS

Date: January 7, 1988

Russell L. Steere

Russell L. Steere
President, Friends of Agricultural
Research-Beltsville, Inc.

Date: January 7, 1988



United States
Department of
Agriculture

Agricultural
Research
Service

Beltsville Area
Director's Office

Beltsville, Maryland
20705

013 F. Longen

January 23, 1987

SUBJECT: Supplement to MOU 58-32U4-M-134

TO: Willard J. Phelps ~~344-8000~~
Extramural Services Branch, CAD

FROM: Waldemar Klassen, Director *Waldemar Klassen*
Beltsville Area

"Bill"

344-4032

344-2706
BB Munich

Paula
Roseboro
344-3019

M. Klassen
013

In accordance with Section C.2 of the subject Memorandum of Understanding (MOU) dated March 4, 1986, this correspondence serves to document a joint activity costing the Friends of Agricultural Research-Beltsville (FAR-B) \$1,000 or more, such activity being deemed of mutual benefit to the parties involved and to the public in general.

Purpose: The Friends of Agricultural Research-Beltsville, Inc. agrees to cooperate and assist ARS Beltsville in the organization of the XII Annual Beltsville Symposium in Agricultural Research, scheduled for May 3-7, 1987, and to aid in the publication of the symposium proceedings.

Procedures: The ARS Beltsville Symposium Organizing Committee co-chaired by George Steffens and Theron Rumsey will work with the Chair of the FAR-B Symposia Committee, George W. Irving, Jr., to organize and plan for the May 1987 symposium. Periodic reports will be made to the Beltsville Area Director and the FAR-B Board of Directors on the program plans and financial arrangements for the symposium.

Responsibilities: The Director of the Beltsville Area and the President of FAR-B are responsible for approving the plans presented by the organizing committees. ARS Beltsville will appoint individuals to contact and correspond with speakers and develop the program announcements. FAR-B will be responsible for collecting registration fees and disbursing such fees to support the expenses of the symposium.

Resource Contributions: The estimated cost of the symposium is \$42,800. ARS Beltsville will contribute \$10,000, and the Friends of Agricultural Research-Beltsville, Inc. will collect registration fees from participants in the symposium and disburse such fees to cover the estimated remaining expenses for the symposium. It is anticipated that these two sources of funds will be adequate to cover the entire costs of the symposium.

Duration: This supplemental will remain in effect until such time as the symposium is completed and the proceedings published, estimated as September 30, 1988.

Waldemar Klassen

Waldemar Klassen
Director
Beltsville Area
ADODR/ARS

Date: 1-28-87

Russell L. Steere

Russell L. Steere
President, Friends of Agricultural
Research-Beltsville, Inc.

Date: 1-28-87

EEF

March 11, 1986

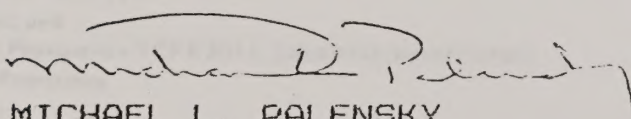
Mr. Russell L. Steere
Friends of Agricultural
Research - Beltsville
6207 Carrollton Terrace
Hyattsville, Maryland 20781

Dear Mr. Steere:

Enclosed is an executed copy of Memorandum of Understanding
No. 58-32U4-M-134 related to the FARB program.

If you have any questions, please call me on 301-344-3406. We
look forward to this Cooperative Research.

Sincerely,


MICHAEL L. PALENSKY
Contract Specialist
Headquarters/Beltsville Support Branch

Enclosure

bcc:

✓W. Klassen, BA

ARS:CAD:HBSB:MLPalensky:tmc:43406:3/11/86

WILLIAM J. STEERS

Russell L. Steere, President

John Hall, Vice-President

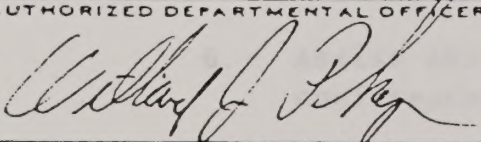
UNITED STATES DEPARTMENT OF AGRICULTURE RESEARCH AGREEMENT		TYPE OF RESEARCH AGREEMENT Memorandum of Understanding	
AGENCY (Name and address) Agricultural Research Service Beltsville Area Beltsville, Maryland 20705		AGREEMENT NO. 58-32U4-M-134	TYPE OF ACTION New
		PERIOD OF AGREEMENT 03/01/86 thru 02/28/91	
		FEDERAL OBLIGATION S NA	CHANGE IN FEDERAL OBLIGATION ☐ S NA
PERFORMING ORGANIZATION (Name and address) Friends of Agricultural Research-Beltsville 6207 Carrollton Terrace Hyattsville, Maryland 20781		CRIS NO. 1201-21020-003-00D	AUTHORITY 7 USC 3318
		OBLIGATION DISTRIBUTION Financial Data Code Amount None NA	
PRINCIPAL INVESTIGATOR (Name and address) Russell L. Steere Friends of Agricultural Research-Beltsville 6207 Carrollton Terrace Hyattsville, Maryland 20781		FINANCE OFFICE (Complete mailing address) NA	
TITLE OF PROJECT The FARB program		AUTHORIZED DEPARTMENTAL OFFICER'S DESIGNATED REPRESENTATIVE (Name and address) Waldemar Klassen Room 227, Building 003 Beltsville Agricultural Research Center Beltsville, Maryland 20705	

This Agreement includes the following:

BASIS FOR AWARD

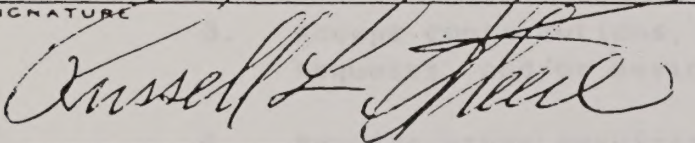
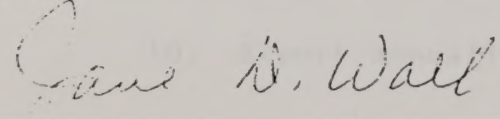
- ☒ Statement of Work; or
☐ Project Summary; or
☐ Proposal; and
☐ General Provisions - 7 CFR 3015, Subpart U (by reference)
☐ Special Provisions
☐ Submit-
☐ Technical Reports,
☐ Fiscal Reports, to: Authorized Departmental Officer's Designated Representative
☒ Other (Specify): 7 CFR 3015.175 (By Reference)

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE

AUTHORIZED DEPARTMENTAL OFFICER 	TYPED NAME WILLARD J. PHELPS	DATE 3/4/86
---	---------------------------------	----------------

FOR THE PERFORMING ORGANIZATION

(Signature of person authorized by the governing body of the performing organization to incur contractual obligations.)

SIGNATURE 	TYPED NAME AND TITLE Russell L. Steere, President	DATE 3/4/86
SIGNATURE 	TYPED NAME AND TITLE Jane Wall, Vice-President	DATE 3/4/86

MEMORANDUM OF UNDERSTANDING

Between

Friends of Agricultural Research-Beltsville, Inc. (FAR-B)
and the Agricultural Research Service (ARS)

WHEREAS, the Agricultural Research Service (ARS) and the Friends of Agricultural Research-Beltsville, Inc. (FAR-B), desire to cooperate in activities that are to the benefit of both parties; and

WHEREAS FAR-B is incorporated for purposes of supporting the research, educational, and public service activities of ARS at Beltsville, Maryland

WHEREAS, ARS is authorized to receive contributions from outside sources to assist in carrying out its programs; and

WHEREAS, ARS is authorized by Section 1526 of the Agriculture and Food Act of 1981 (7 U.S.C. 2272) and by 7 U.S.C. 2269 (USDA Regulation 2200-1) is empowered to accept property, real or personal, to utilize voluntary or uncompensated service, accept donations, gifts, bequests, or devices for the purposes of carrying out any of its functions; and

WHEREAS, activities carried out under this agreement shall be to the benefit of both parties and to the public in general;

NOW, THEREFORE, for and in consideration of the mutual promises herein, and for other good and valuable considerations, the parties mutually agree as follows:

A. FAR-B Agrees to:

1. Work to assist ARS in accomplishing educational, public service, and research missions.
2. Provide to the ARS, Beltsville, services and work in support of its collections, laboratories, greenhouses, shops, and related facilities.
3. Help in accomplishing ARS's explorations and expenditures.
4. Furnish ARS, Beltsville, equipment, supplies, personnel, plant specimens, periodicals, facilities, and property.
5. Contribute to ARS's specialized libraries.
6. Assist ARS, Beltsville, in the organization of symposia and conferences and in the publication of their proceedings.
7. Donate to the ARS herbarium specimens.
8. Accept contributions, gifts, donations, personal and real property, bequests, and/or devices for the benefit of ARS.
9. Provide other services or works as agreed upon among the parties.
10. Report annually to ARS on all actions taken for the benefit of ARS.

B. ARS Agrees to:

1. Publish information regarding activities conducted at ARS, Beltsville.
2. Assist FAR-B in its effort to publicize ARS activities at Beltsville by furnishing articles covering technical information and news.
3. Stage educational and informational events.
4. Make available space and other facilities to FAR-B as needed, to assist in carrying out its activities under this agreement.
5. Provide FAR-B plans of future work or activities.

C. It is Mutually Agreed:

1. That details of joint activities under this Agreement shall be jointly planned, documented, and executed.
2. Joint activities costing FAR-B \$1,000 or more or those entailing the stationing of FAR-B personnel at ARS facilities in Beltsville, shall be mutually agreed upon by the Cooperator and the Authorized Departmental Officer's Designated Representative, and documented in letter form as supplements to this Agreement. Such supplements shall, at the minimum, contain the following:
 - a. Purpose of the supplemental agreement
 - b. Procedures to be followed
 - c. Responsibilities of each party
 - d. Resource contributions
 - e. Duration
3. Funds of the FAR-B may not be handled or spent by Federal employees.
4. Nothing in this Agreement is to be construed as interfering in any way with the responsibilities of either party for independent action.
5. Any public information released concerning the activities carried out under this Agreement will describe the contribution of all parties to the activities.
6. Work conducted under this Agreement may result in publications, products, or processes that are patentable or otherwise protectable. The party whose employees did the work resulting in the publication or invention shall disclose such to the other party. The disclosing party shall decide whether or not to apply for protection and disclose this decision to the other party. If the decision is to apply for protection and protection is granted, the other party shall be issued a nonexclusive, royalty-free, worldwide license to use the protected matter for official purposes. If the decision is

not to apply but the other party does do so, and if protection is granted, then the same licensing requirements apply. When protection is granted, the owning party will manage the protected matter in accordance with its rules and regulations. Protectable matter resulting from the joint work of both party's employees shall be handled as agreed upon at the time of disclosure.

7. The parties shall be free to use, in official technical correspondence, any of the results obtained under this Agreement or its supplements. Due credit must be given to the efforts or support of the other party. It is agreed that neither party will publish any results without consulting the other. Publication may be joint or separate, always giving due credit to the cooperation, recognizing within proper limits the rights of individuals doing the work. In case of failure to agree as the manner of publication or interpretation of results, either party may publish after due notice and submission to the other. In such instances, the publishing party will give due credit to the cooperation, but will assume full responsibility for any statements for which there is a difference of opinion.
8. The acceptance of voluntary services under this agreement, pursuant to the authority of Section 1526 of Public Law 97-98 (7 U.S.C. 2272), is subject to regulations issued by the Office of Personnel Management and the Department of Agriculture concerning such activities.
9. Any individual who provides voluntary service under this or any other authority shall not be considered a Federal employee, except for purposes of Chapter 37 of Public Law 97-258 (relating to Tort Claims).
10. That the records of the FAR-B, as they pertain to the relationships with ARS, shall be open to inspection by officials of the General Accounting Office and the United States Department of Agriculture.
11. That the FAR-B shall conduct, or have conducted, an organization-wide audit of its financial operations at least once every 2 years and the FAR-B shall have a system to followup on audit recommendations. Audits shall comply with generally accepted auditing standards as defined by the American Institute of Certified Public Accountants and the applicable standards contained in the General Accounting Office's "Guidelines for Financial and Compliance Audits of Federally Assisted Programs."
12. This Agreement may be amended by mutual agreement between the parties. Proposals to amend this Agreement shall be in writing to the other party and give at least sixty (60) calendar days' notice. This Agreement may be terminated by either party upon one hundred and twenty (120) calendar days' notice to the other party in writing or upon the failure of the Congress of the United States to enact an appropriation from which expenditures may be legally made with the effect that ARS is not able to meet its responsibilities under this agreement.

13. This Memorandum of Understanding is to define in general terms the basis on which the parties concerned will cooperate and does not constitute a financial obligation to serve as a basis for expenditures.

June 13, 2000

Expense Report

BARC-Symposium XXIV

EXPENDITURES:

Items = Totals =

Holiday Inn Room Rental	\$ 500.00	
Evening Reception with Cash Bar @\$1200 X 2	\$ 2,400.00	
Lunches @ \$10.59 X 240	\$ 2,541.60	
Afternoon Breaks @ \$4.30 X 360	\$ 1,548.00	
Morning Breaks @ \$5.38 X 240	\$ 1,291.20	
Total =	\$ 8,280.80	\$ 8,280.80

Travel for Speakers:

18 @ \$1000 (air travel)	\$ 18,000.00	
6 @ \$500 (local)	\$ 3,000.00	
3 @ \$0 BARC personnel	\$ -	
Total =	\$ 21,000.00	\$ 21,000.00
Proceedings @ \$25.00 X 120	\$ 3,000.00	
Bags & Writing Tablet @ \$15.00 X 120	\$ 1,800.00	
Miscellaneous	\$ 1,000.00	
Total =	\$ 5,800.00	\$ 5,800.00

Total = \$35,080.80

INCOME PROJECTED:

120 @ \$350 X 120	\$ 42,000.00	\$ 42,000.00
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CURRENT ACTIVITY:

Registrants to Date: 7 X \$350	\$ 2,450.00	
Posters Received to Date: 3 X \$350	\$ 1,050.00	
Total =	\$ 3,500.00	\$ 3,500.00

ACTUAL ACTIVITY:

Monies Received to Date: 3 X \$350	\$ 1,050.00	\$ 1,050.00
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Letters to Ind. to go out later this month.

*Officer
G. Harris
Alenco*

From: "Ralph A. Bram" <rabram@rcn.com>
To: Al DeMilo <ademilo@asrr.arsusda.gov>
Cc: Frank Longen <flongen2@juno.com> , lgasbarr@lpsi.barc.usda.gov ,
pkearney@asrr.arsusda.gov
Date: Wed, 16 Aug 2000 19:37:23 -0400
Subject: BARC Symposium

Hi Al,

I attended a meeting today of the BARC Symposium committee.
Several items of a financial nature arose, including:

- (1) First, we will not require checks from attendees to have drivers license numbers or other identification. Also, we will not accept credit cards.
- (2) There will be two receptions at an estimated cost of \$2,400 each. These will be provided by the Holiday Inn and you may need to write a check for this.
- (3) For two luncheons, there will be a need to write a check to Rawlins Bakery and 3 Brothers Carry out.
- (4) FAR-B personal members who wish to attend will be permitted to sit in on any session for free. If the member wishes to participate in anything else, the costs will be:
\$30.00 per each social reception.
\$15.00 for each lunch.
\$5.00 for each coffee break.
\$55.00 for the registration package which will include an attache bag, a vinyl folder, a special pen, and a program booklet along with handouts that include the FAR-B brochure.
- (5) You may be asked to write a check for a tent, depending what the committee finds out.
- (6) As always, your contact will be Lou Gasbarre.
- (7) As of 8/16/00, there were 96 registrants (including speakers) who have paid \$23,800. The Area Director has committed \$21,000 for travel and it has been estimated that this will cost \$19,000. All in all, it looks like any new registrants will add to the ³profit² that FAR-B will make.

Should you have specific questions, please contact Lou or me for clarification.

Cheers.

Ralph

August 28, 2000

Dr. Phyllis E. Johnson
Director, Beltsville Area
Rm. 223, Bldg. 003
USDA, Agricultural Research Service
Beltsville, MD 20705

Dear Phyllis:

I am enclosing a draft of the proposed Supplement to the Memorandum of Understanding between ARS and FAR-B which is to cover BARC Symposium XXIV, scheduled for September 10-12, 2000. We should have gotten this to you somewhat earlier but, frankly, it was just overlooked. We apologize for the oversight.

Please review the draft and feel free to make any changes you feel are necessary. The most meaningful Section deals with Resource Contributions. We took the Estimated Cost from figures furnished by Lew Gasbarre. The \$35,000. is somewhat lower than previous symposia but the cost of publishing the Proceedings is also considerably less. We understand your office has agreed to cover up to \$21,000. for the travel of invited speakers. After you have finished your review, we would appreciate your sending the Supplement to your Procurement Office for processing. If you get the final version back before our FAR-B Board meeting on the 5th, I'll be glad to sign it for FAR-B at that time. We would like to get a copy for our FAR-B files.

Sincerely,

Ralph A. Bram
President, FAR-B

